# Newton and Biggin Parish Council

16 September 2025 (2025-2026)

## Receipts and Payments Forecast

### All Cost Centres and Codes (Between 01/09/2025 and 31/03/2026)

## Administration

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| Net Salary | | | | | | 7,278.22 | 3,032.18 | 4,245.05 | 7,277.23 | 0.99 | **0.99** |
| Payroll Provider Costs | | | | | | 300.00 | | 300.00 | 300.00 | | |
| Insurance | | | | | | 556.54 | 436.95 | | 436.95 | 119.59 | **119.59** |
| Internal Audit | | | | | | 378.00 | 360.00 | | 360.00 | 18.00 | **18.00** |
| External Audit | | | | | | 210.00 | 210.00 | | 210.00 | | |
| IT Software - Website & Server | | | | | | 460.00 | 120.00 | 268.31 | 388.31 | 71.69 | **71.69** |
| Information Commissioner | | | | | | 50.00 | | 50.00 | 50.00 | | |
| Training | | | | | | 200.00 | | 200.00 | 200.00 | | |
| HMRC Tax & NI | | | | | | 2,522.73 | 1,042.83 | 1,459.96 | 2,502.79 | 19.94 | **19.94** |
| Defibrillator Consumables | | | | | | 480.00 | | 480.00 | 480.00 | | |
| IT Hardware & Software Subs | | | | | | 321.60 | | 315.00 | 315.00 | 6.60 | **6.60** |
| Banking Fees | | | | | | 51.00 | 21.75 | 30.45 | 52.20 | -1.20 | **-1.20** |
| Pension Contributions Employer | | | | | | 1,870.13 | 1,326.96 | 1,225.00 | 2,551.96 | -681.83 | **-681.83** |
| Pension Contributions Employee | | | | | | 514.28 | 311.64 | 266.00 | 577.64 | -63.36 | **-63.36** |
| **SUB TOTAL** | | | | | | **15,192.50** | **6,862.31** | **8,839.77** | **15,702.08** | **-509.58** | **-509.58** |

## Earmarked Reserves

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| Burial Committee | | | | | | | | | | | |
| Ellis Gardens Open Space | | | | | | | | | | | |
| Future Enhancements to Open Spaces | | | | | | | | | | | |
| Warm Hub | | | | | | | 14.80 | | 14.80 | -14.80 | **-14.80** |
| Coton Noticeboard | | | | | | | | 1,500.00 | 1,500.00 | -1,500.00 | **-1,500.00** |
| Neighbourhood Plan - Grant | | | | | | | | | | | |
| Tax Base Smoothing | | | | | | | | | | | |
| IT Upgrades | | | | | | | 262.15 | 1,162.80 | 1,424.95 | -1,424.95 | **-1,424.95** |
| Neighbourhood Plan - Budgeted | | | | | | | 859.85 | 2,000.00 | 2,859.85 | -2,859.85 | **-2,859.85** |
| CIL Funds | | 675.00 | | 675.00 | 675.00 | | 223.15 | | 223.15 | -223.15 | **451.85** |
| **SUB TOTAL** | | **675.00** | | **675.00** | **675.00** | | **1,359.95** | **4,662.80** | **6,022.75** | **-6,022.75** | **-5,347.75** |

## Grounds Maintenance

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| Street Lighting | | | | | | 1,038.00 | | 1,100.00 | 1,100.00 | -62.00 | **-62.00** |
| Grounds Maintenance | | | | | | 1,805.90 | 450.00 | 1,350.00 | 1,800.00 | 5.90 | **5.90** |
| Five Arches General Maintenance | | | | | | 2,620.00 | | 2,620.00 | 2,620.00 | | |
| Village Planter & Pots | | | | | | 150.00 | | 150.00 | 150.00 | | |
| Street Lighting Maint Contract | | | | | | 605.00 | 48.00 | 144.00 | 192.00 | 413.00 | **413.00** |
| Renovation Bus Stop | | | | | | 500.00 | | 600.00 | 600.00 | -100.00 | **-100.00** |
| **SUB TOTAL** | | | | | | **6,718.90** | **498.00** | **5,964.00** | **6,462.00** | **256.90** | **256.90** |

## Income

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| Precept | 27,240.00 | 27,240.00 | | 27,240.00 | | | | | | | |
| VAT Refund | | | | | | | | | | | |
| Bank Interest | | 0.41 | 0.70 | 1.11 | 1.11 | | | | | | **1.11** |

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **SUB TOTAL** | **27,240.00** | **27,240.41** | **0.70** | **27,241.11** | **1.11** | | | | | | **1.11** |

## Miscellaneous

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| Other celebrations | | | | | | 700.00 | 500.00 | 200.00 | 700.00 | | |
| Christmas Celebrations | | | | | | 300.00 | | 300.00 | 300.00 | | |
| Coton Community Fund | | | | | | 1,650.00 | | 1,650.00 | 1,650.00 | | |
| General Contingency Fund | | | | | | 1,750.00 | | 1,750.00 | 1,750.00 | | |
| **SUB TOTAL** | | | | | | **4,400.00** | **500.00** | **3,900.00** | **4,400.00** | | |

## Office Costs

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| SLCC Subscription | | | | | | 150.00 | 150.00 | | 150.00 | | |
| WALC Subscription | | | | | | 493.00 | 549.00 | | 549.00 | -56.00 | **-56.00** |
| Stationary | | | | | | 50.00 | | 50.00 | 50.00 | | |
| Printer Consumables | | | | | | 240.00 | 98.99 | 120.00 | 218.99 | 21.01 | **21.01** |
| Scribe Annual Cost | | | | | | 345.60 | 345.60 | | 345.60 | | |
| **SUB TOTAL** | | | | | | **1,278.60** | **1,143.59** | **170.00** | **1,313.59** | **-34.99** | **-34.99** |

## Village Hall

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| **Title** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| Village Hall Internet Charges | | | 373.68 | 373.68 | 373.68 | | 153.28 | 217.98 | 371.26 | -371.26 | **2.42** |
| Village Hall Refurbishment | | 965.83 | | 965.83 | 965.83 | | 965.83 | | 965.83 | -965.83 | |
| **SUB TOTAL** | | **965.83** | **373.68** | **1,339.51** | **1,339.51** | | **1,119.11** | **217.98** | **1,337.09** | **-1,337.09** | **2.42** |

## Summary

| | Receipts | | | | | Payments | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Apr - Aug | Sep - Mar | | | |
| | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Budget** | **Actual** | **Forecast** | **Total** | **Variance** | **Net Position** |
| **NET TOTAL** | **27,240.00** | **28,881.24** | **374.38** | **29,255.62** | **2,015.62** | **27,590.00** | **11,482.96** | **23,754.55** | **35,237.51** | **-7,647.51** | **-5,631.89** |
| **V.A.T.** | | | | 803.12 | | | | | 778.56 | | |
| **GROSS TOTAL** | | | | **30,058.74** | | | | | **36,016.07** | | |
| **NET TOTAL EXC RESERVES** | **27,240.00** | **28,206.24** | **374.38** | **28,580.62** | **1,340.62** | **27,590.00** | **10,123.01** | **19,091.75** | **29,214.76** | **-1,624.76** | **-284.14** |

**Comments:**

**Forecasting an overspend of -£284.14 at year end.**

Assumed spend to budget for 'Other Celebrations', 'Christmas', 'Coton Community Fund', 'General Contingency Fund' & 'Five Arches Maintenance'.

Pension overspend due to 2024-25 contributions from 28/11/24 to 31/03/25 being processed in April 2025.

Actuals April to August / Forecast September to March.

Forecast does NOT reflect additional Clerk salary and associated contributions for 6 week handover period.