



## Dates for Newton and Biggin Parish Council Meetings 2025-2026

### *Approved 27<sup>th</sup> March 2025 PC Meeting*

Day	Date	Time	Venue	Comments
Thursday	24 April 2025	7.00 7.30	Newton Village Hall	<ul style="list-style-type: none"> <li>• <i>Annual Parish Meeting [1]</i></li> <li>• Parish Council Mtg</li> </ul>
Thursday	29 May 2025	7.15 7.30	Newton Village Hall	<ul style="list-style-type: none"> <li>• <i>Annual Meeting of the Parish Council [2]</i></li> <li>• Parish Council Mtg</li> </ul>
Thursday	26 June 2025	7.30	Newton Village Hall	
Thursday	31 July 2025	7.30	Newton Village Hall	
	<b>No August meeting</b>			
Thursday	25 September 2025	7.30	Newton Village Hall	Followed by VHTM [3]
Thursday	30 October 2025	7.30	Newton Village Hall	
Thursday	27 November 2025	7.30	Newton Village Hall	
	<b>No December meeting</b>			
Thursday	29 January 2026	7.30	Newton Village Hall	
Thursday	26 February 2026	7.30	Newton Village Hall	
Thursday	26 March 2026	7.30	Newton Village Hall	Followed by VHTM [3]

#### 1. The Annual Parish Meeting

The annual parish meeting is a quite separate body from the council, but it is usually arranged and hosted by the council. The annual parish meeting is a legacy from the Middle Ages, when local councils did not exist, and all local decision making was carried out by meetings of the whole community. *This meeting must be held each year between 1st March and 1st June.*

The annual parish meeting is open to all electors of the parish, who have the right not only to attend but also to speak on any matter of local interest.

It is an opportunity for local groups and organisations to give a short report about their work, and also for the council to update parishioners about the work that they have done in the past year.

#### 2. The Annual Meeting of the Parish Council (Like an AGM)

The council needs to hold an annual meeting to carry out those things that only need doing once a year such as electing a Chair and Vice Chair, and appointing representatives to other bodies (such as the Village Hall Committee, Burial Committee etc)

*In year of ordinary elections of parish Councillors, the meeting shall be held within fourteen days after the elected Councillors take office.*

*In any other year, the meeting shall be held on any day in May.*

#### 3. Village Hall Trustee Meeting (VHTM)

Newton & Biggin Parish Council has been the sole trustee of Newton Memorial Hall since 1965. The Parish Council is also the registered owner of the hall and its curtilage.

The Parish Council shall meet at least twice a year as a trustee (separate to the Parish Council meeting).