



Minutes of the Newton and Biggin Parish Council as Sole Trustee of Newton Village Memorial Hall held on Tuesday 28 November 2023 at 8:00pm

Ref	Minute	Record and Resolution	Action by
1	STM2023/0010	<p>Present: Ian Davis (Chair,) Councillors Rick Crane, Bob Threadgold, Anne Davis, Andy Newnham. Rebecca Barry, Clerk and Gordon Coates, Treasurer of Village Hall Committee (VHC). Members of Public - There were two members of the public present.</p>	
2	STM2023/0011	Apologies for absence- None	
3	STM2023/0012	Approve draft minutes from the previous meeting – The minutes from the meeting held on 27 th April 2023 were approved and sign by the Chair.	
4	STM2023/0013	<p>Receive an update from a representative of the VHC:</p> <ul style="list-style-type: none"> I. <u>Charities Commission obligations</u> All obligations have been met. II. <u>Health and Safety obligations</u> Bob Threadgold, in his role as Chair of the VHC, confirmed that all Health and Safety obligations had been met and regular checks are undertaken. PAT testing has been completed for electrical items. Fire extinguishers have been renewed. III. <u>Any other general updates:</u> The Village Hall has just been redecorated. The dishwasher has been removed and not replaced as it was not required. The door bolt has been secured. 	
5	STM2023/0014	Discuss the broadband provision for the Village Hall – Cllrs resolved to continue to arrange the broadband provision in the name of the Parish Council. As the current supplier are closing their business broadband, the Clerk will arrange for the supply to be transferred to BT. The VHC will reimburse the PC for the net cost of broadband, subject to approval at the next VHC meeting.	RB / BT
6	STM2023/0015	To note that the Village Hall Committee meeting minutes are now uploaded onto the Parish Council website – This was noted by Cllrs.	
7	STM2023/0016	To note that the ‘Process for Village Hall expenditure made by the Parish Council’ has now been approved by the VHC and the PC – This was noted by Cllrs.	
8	STM2023/0017	The meeting closed at 8:00pm. The date and time of the next Sole Trustee meeting is 25 th April 2024 at 8:15pm, immediately after the Parish Council meeting.	