



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Thursday 26th September 2024 at 7.30pm**

## **AGENDA**

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 25 July 2024– All
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
  - I. Update on Ellis Gardens – ID
  - II. Update on St. Thomas Cross junction drainage – ID
  - III. Update on Defibrillator for Coton Park– ID
  - IV. Update on Noticeboard for Coton Park – ID
  - V. Update on Street Lighting Maintenance Contract – RB
  - VI. Update on Website upgrade and Cllr email addresses - RB
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan – ID / RB
  - I. General / funding update
  - II. Questionnaire
9. AGAR – Conclusion of external audit – RB
10. To consider a Community Lottery – ID
11. To consider a Traffic Speed Survey – ID
12. To consider a donation to the Fire Fighters Charity - RB
13. Plans for Winter Warm Hub 2024 - All
14. Plans for Remembrance Day - All
15. Plans for Christmas Celebrations - All
16. Plans for Bus Stop Renovation - All
17. Arrange Autumn Refresh of Planters - RB
18. Commence planning for 2025-26 Budget - RB
19. To note change of next meeting date - RB
20. To note Q1 and Q2 Asset Inspections – BT / RB
21. To note Rugby in Bloom award - ID
22. To note Clerk achieving FILCA qualification - RB
23. To note PCSO Tony Winter leaving - ID
24. To note Planning applications received and PC response to consultations:

R24/0540 at Clifton Lakes, Watling Street, Clifton upon Dunsmore, Rugby, CV23 0AQ for Waiver of Condition 13 of planning permission reference R22/0720 (Change of use of land to a recreational fishery including the erection of fence line to aid identification of public right of way and associated works. Includes retrospective amendments to the entrance of the site and regularisation of previously imported soils to the entrance of the site and Hillcrest Lakes, dated 12 April 2024), and prevention of public access to the Memorial Garden.



# Newton and Biggin Parish Council

## 25. Parish Council Finance Report – RB

- I. Financial report for July / August, and bank reconciliation report.
- II. Payments for approval:

Payments for approval	NET	VAT	TOTAL
Five Arches invoice from S. Bryan – strimming and clearing embankments x 8 days	£2,000.00	£0.00	£2,000.00
Webgrowth – website maintenance / hosting, 2 months	£60.00	£0.00	£60.00
Copyshop – Neighbourhood Plan Questionnaire Posters (TBC)	£14.60	£2.92	£17.52
Street Light Maintenance	£48.00	£9.60	£57.60
NP Invoice from YourLocale	£2,500	£500	£3,000
Moore UK – Internal Audit Fee (TBC)	£210.00	£42.00	£252.00

- III. To note Direct Debits and payments made in period (with pre-approval):

July / August 2024			NET	VAT	TOTAL
SO – 01/08/24	NPC24/04/0064	Honorarium – picnic area gates	£110.25	£0.00	£110.25
FPO – 05/08/24	NPC24/05/0079	Staffing	£555.10	£0.00	£555.10
FPO – 05/08/24	NPC24/05/0079	HMRC - Staffing PAYE	£132.40	£0.00	£132.40
DD – 05/08/24	NPC24/05/0079	BT Broadband for Village Hall	£28.72	£5.74	£34.46
DD – 27/08/24	NPC24/05/0079	Npower – electricity for street lighting	£66.50	£3.32	£69.82
SO – 28/08/24	NPC24/04/0064	Honorarium – grass cutting	£33.07	£0.00	£33.07
SO – 02/09/24	NPC24/04/0064	Honorarium – picnic area gates	£110.25	£0.00	£110.25
FPO – 05/09/24	NPC24/05/0079	Staffing	£611.98	£0.00	£611.98
FPO – 05/09/24	NPC24/05/0079	HMRC - Staffing PAYE	£146.40	£0.00	£146.40
DD – 05/09/24	NPC24/05/0079	BT Broadband for Village Hall	£28.72	£5.74	£34.46
DD – 25/09/24	NPC24/05/0079	Npower – electricity for street lighting	£67.41	£3.37	£70.78
SO – 29/09/24	NPC24/04/0064	Honorarium – grass cutting	£33.07	£0.00	£33.07
DD – 13/09/24	NPC24/05/0079	ICO Annual Fee	£35.00	£0.00	£35.00

- IV. To note payments received in period:

July / August 2024		
02/09/24	Precept Part 2	£13,620.00

26. Date and time of next Public Parish Council Meeting – 30 October 2024 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 20 September 2024