



Dates for Newton and Biggin Parish Council Meetings 2024-2025

Approved 28th March 2024 PC Meeting

Day	Date	Time	Venue	Comments
Thursday	25 April 2024	7.00 7.30	Newton Village Hall	<ul style="list-style-type: none"> • <i>Annual Parish Meeting [1]</i> • Parish Council Mtg
Thursday	16 May 2024 (Note change of date due to PC elections [2])	7.15 7.30	Newton Village Hall	<ul style="list-style-type: none"> • <i>Annual Meeting of the Parish Council [2]</i> • Parish Council Mtg (& VHTM [3])
Thursday	30 May 2024	7.30	(See earlier meeting above due to PC elections)	
Thursday	27 June 2024	7.30	Newton Village Hall	
Thursday	25 July 2024	7.30	Newton Village Hall	
	No August meeting			
Thursday	26 September 2024	7.30	Newton Village Hall	
Thursday	31 October 2024	7.30	Newton Village Hall	
Thursday	28 November 2024	7.30	Newton Village Hall	Followed by VHTM [3]
	No December meeting			
Thursday	30 January 2025	7.30	Newton Village Hall	
Thursday	27 February 2025	7.30	Newton Village Hall	
Thursday	27 March 2025	7.30	Newton Village Hall	

1. The Annual Parish Meeting

The annual parish meeting is a quite separate body from the council, but it is usually arranged and hosted by the council. The annual parish meeting is a legacy from the Middle Ages, when local councils did not exist, and all local decision making was carried out by meetings of the whole community. *This meeting must be held each year between 1st March and 1st June.*

The annual parish meeting is open to all electors of the parish, who have the right not only to attend but also to speak on any matter of local interest.

It is an opportunity for local groups and organisations to give a short report about their work, and also for the council to update parishioners about the work that they have done in the past year.

2. The Annual Meeting of the Parish Council (Like an AGM)

The council needs to hold an annual meeting to carry out those things that only need doing once a year such as electing a Chair and Vice Chair, and appointing representatives to other bodies (such as the Village Hall Committee, Burial Committee etc)

In year of ordinary elections of parish Councillors, the meeting shall be held within fourteen days after the elected Councillors take office.

In any other year, the meeting shall be held on any day in May.

3. Village Hall Trustee Meeting (VHTM)

Newton & Biggin Parish Council has been the sole trustee of Newton Memorial Hall since 1965. The Parish Council is also the registered owner of the hall and its curtilage.

The Parish Council shall meet at least twice a year as a trustee (separate to the Parish Council meeting).