



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall – Thursday 7th March 2024 at 7.30pm

AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 25 January 2024 – All
5. Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair
6. Resumption of Standing Orders
7. To approve the appointment of Bill Wooliscroft as Internal Auditor for 2023-24
8. Parish Council Finances
 - I. Payments for approval:

Payments for approval	NET	VAT	TOTAL
YourLocale Neighbourhood Plan Consultancy Invoice #3	£2,500.00	£500.00	£3,000.00
YourLocale Neighbourhood Plan Consultancy Invoice #4	£3,000.00	£600.00	£3,600.00
WALC training e-learning courses x 4	£64.00	£12.80	£76.80
Warm Hub refreshments (reimburse Cllr Anne Davis)	£34.90	£0.00	£34.90
Defibrillator Adult Pads	TBC	TBC	TBC

- II. To note Direct Debits and payments made in period (with pre-approval):

February 2024			NET	VAT	TOTAL
SO – 01/02/24	NPC23/04/0632	Honorarium – picnic area gates	£105.00	£0.00	£105.00
FPO – 05/02/24	NPC23/08/0710	Staffing	£546.16	£0.00	£546.16
FPO – 05/02/24	NPC23/08/0710	HMRC - Staffing PAYE	£130.00	£0.00	£130.00
DD – 21/02/24	NPC23/08/0710	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD – 26/02/24	NPC23/08/0710	Npower – electricity for street lighting	£100.18	£5.01	£105.19
SO – 28/02/24	NPC23/04/0632	Honorarium – grass cutting	£31.50	£0.00	£31.50

- III. To note payments received in period:

February 2024 - None

9. Date and time of next Public Parish Council Meeting – 28 March 2024 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 01 March 2024