

6	NPC23/10/0743	Suspension of Standing/ Orders in order to let the Public raise any issues of concern: <ul style="list-style-type: none"> No issues were raised 	
7	NPC23/10/0744	As there were no further issues raised by the public, the Standing Orders were resumed.	
8	NPC23/10/0745	Neighbourhood Plan (NP) <ol style="list-style-type: none"> General Update - The Chair recapped the history with this item. The Advisory Committee had good representation, including from Coton. Next meeting to be held on 9th Nov. The Chair will ask Gary Kirk, NP consultant, to produce an agenda. The Chair also reported that RBC are renewing the adopted Local Plan and there will be a consultation until February 2024. An event specifically for PCs will be arranged by RBC. 	ID
9	NPC23/10/0746	2024-25 Budget – The Clerk reported that an informal meeting will be held in November and will contact Cllrs for their availability. Cllrs are asked to think about any areas that they would like to be considered.	All
10	NPC23/10/0747	Plans for Remembrance Sunday – The order of service was updated, and the Clerk will arrange for 50 x copies to be printed. The wreath has been ordered. Cllrs decided that there was no need to arrange gifts for the children taking part, but that the Chair will ask Ted Lyons to thank them as part of the service.	ID
11	NPC23/10/0748	Plans for Christmas Celebrations – The Christmas lights switch on will take place on 9 th December and the PC will work alongside Newton Village Events (NVE) to organise. The Chair reported that Alcohols Ltd have kindly agreed to fund the Christmas tree to support the local community. Cllr Rick Crane will source a 13ft tree, either from Catthorpe Manor Farm or Welford Christmas Tree farm. The Clerk will pass Welford details onto Cllr Crane. A tree for Coton will be gifted by Persimmon, and the event at Newton will also be promoted at Coton.	ID / RC RB
12	NPC23/10/0749	Winter Warm Hub 2023 – The Chair recapped the history of the Warm Hub grant last year and the weekly event that was held in the Village Hall. The Clerk reported that £435 remained from the grant and was currently held in an earmarked reserve. The PC discussed several options for this winter and how the remaining funds could be used. It was agreed that two Warm Hub sessions will be held as a trial between now and the next PC meeting, which should allow the PC to make an informed decision about the future of the Warm Hub.	ID / AD
13	NPC23/10/0750	Q2 Asset Inspection – The Council noted the result of the latest asset inspection. There were no issues and the new assets had been added to the list. (Dog waste bin and new planter).	
14	NPC23/10/0751	To note planning applications received and PC response to consultations: <ol style="list-style-type: none"> None 	
15	NPC23/10/0752	Parish Council Financial Report <ol style="list-style-type: none"> Financial report for September and H1 and bank reconciliation report - The Council reviewed the detailed financial report for H1, and this is also available on the PC website: http://www.newtonparishcouncil.org.uk/wp-content/uploads/2023/10/2023-24-Q2-H1-Finance-and-Budget-Update.pdf 	

The Clerk talked through each cost centre in detail, including predicted over and underspends. Year end prediction is approximately £1,000 surplus.

The Clerk reported that the Council's finances and bank account are in a healthy position.

There has been no movement within the Ear Marked Reserves:

EMR balances	
Burial Committee	£750.00
Ellis Gardens Open Spaces	£2 586.40
Future Enhancements to Open Spaces	£3 500.00
Coton Noticeboard	£1,500.00
Warm Hub	£424.37
TOTAL	£8,760.77
General reserve	£13,000.00

Scribe Accounts vs Lloyds bank account have been reconciled by the Clerk, and approved and signed by Cllr Rick Crane. Lloyds account balance at the end of September was **£22,672.94**

- II. **Q2 VAT reclaim** – The Clerk reported that the Q2 VAT claim had been submitted to HMRC and funds received into the Lloyds account on 19/10/23. Total refunded £157.42.

III. **The Council APPROVED the following payments:**

Payments for approval	NET	VAT	TOTAL
S. Bryan – work at Newton Picnic Site (o.b.o. Butterfly Conservation)	£1250.00	£0.00	£1250.00

The Clerk mentioned that this payment will need approval via Online Banking by the Chair or Vice Chair and will be a test of the new online banking payment controls set-up.

IV. **Direct Debits and routine payments (with pre-approval) were noted as follows:**

October 2023			NET	VAT	TOTAL
SO – 02/10/23	NPC23/04/0632	Honorarium – picnic area gates	£105.00	£0.00	£105.00
FPO – 05/10/23	NPC23/08/0710	Staffing	£477.72	£0.00	£477.72
FPO – 05/10/23	NPC23/08/0710	HMRC - Staffing PAYE	£113.00	£0.00	£113.00
DD – 21/10/23	NPC23/08/0710	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD – 25/10/23	NPC23/08/0710	Npower – electricity for street lighting	£68.51	£3.43	£71.94
SO – 28/10/23	NPC23/04/0632	Honorarium – grass cutting	£31.50	£0.00	£31.50

		V. Receipts were noted as follows:			
		October 2023			
		02/10/23	Precept – Part Two	£10,625.00	
		19/10/23	Q2 VAT reclaim	£157.42	
16	NPC23/10/0753	The meeting concluded at 8.15pm. Next meeting – 30 th November 2023 at 7.30pm, Newton Memorial Hall			