

Minutes of the Newton and Biggin Parish Council (PC) Meeting

Thursday 26th October 2023 at 7.30pm

Minute	Record and Resolution	Action by
NPC23/10/0738	Present - Ian Davis (Chair) (ID), Councillors (ClIrs) Anne Davis (AD), Rick Crane (RC), Bob Threadgold (BT), Andy	
	Newnham (AN)	
	Rugby Borough Councillor (RBC) Eve Hassell (EH)	
	In attendance – Rebecca Barry (RB), Clerk	
	Members of Public - Three.	
NPC23/10/0739	Apologies and acceptance of reasons for absence – Warwickshire County Councillor (WCC) Adrian Warwick (AW)	
NPC23/10/0740	Declarations of Interest - There were no Declarations of Interest expressed relating to any items on the agenda.	
NPC23/10/0741	Agreement of minutes from the previous meeting - Minutes of the meeting held on 28 th September 2023 were	
	agreed as a correct record and signed by the Chair.	
NPC23/10/0742	Matters Arising and updates from previous minutes, not specifically on this agenda:	
	I. Update on streetlight maintenance contract – The Clerk reported that three companies had been contacted:	RB
	1 – Hi-Lite (Dealt with recent faulty streetlight). Finally received a response saying that a maintenance contract	
	was not necessary, and they would not know what to quote for.	
	2 – Cozens (Recommended by a Clerks' networking group) – We are outside of their area.	
	3 – Eon (Recommended by a Clerks' networking group) – Very helpful and professional. Offer maintenance	
	contracts and non-maintenance options. The PC agreed to progress this further and obtain more information and review at the next meeting.	
		ID
		RB
	Tony Winter and invite him to a meeting next year.	
	NPC23/10/0738 NPC23/10/0739 NPC23/10/0740 NPC23/10/0741	NPC23/10/0738 Present - Ian Davis (Chair) (ID), Councillors (ClIrs) Anne Davis (AD), Rick Crane (RC), Bob Threadgold (BT), Andy Newnham (AN) Rugby Borough Councillor (RBC) Eve Hassell (EH) In attendance – Rebecca Barry (RB), Clerk Members of Public - Three. NPC23/10/0739 Apologies and acceptance of reasons for absence – Warwickshire County Councillor (WCC) Adrian Warwick (AW) NPC23/10/0740 Declarations of Interest - There were no Declarations of Interest expressed relating to any items on the agenda. NPC23/10/0741 Agreement of minutes from the previous meeting - Minutes of the meeting held on 28 th September 2023 were agreed as a correct record and signed by the Chair. NPC23/10/0742 Matters Arising and updates from previous minutes, not specifically on this agenda: I. Update on streetlight maintenance contract – The Clerk reported that three companies had been contacted:

6	NPC23/10/0743	Suspension of Standing/ Orders in order to let the Public raise any issues of concern:	
		No issues were raised	
7	NPC23/10/0744	As there were no further issues raised by the public, the Standing Orders were resumed.	
8	NPC23/10/0745	Neighbourhood Plan (NP)	
		I. General Update - The Chair recapped the history with this item. The Advisory Committee had good	ID
		representation, including from Coton. Next meeting to be held on 9 th Nov. The Chair will ask Gary Kirk, NP	
		consultant, to produce an agenda. The Chair also reported that RBC are renewing the adopted Local Plan	
		and there will be a consultation until February 2024. An event specifically for PCs will be arranged by RBC.	
9	NPC23/10/0746	2024-25 Budget – The Clerk reported that an informal meeting will be held in November and will contact Cllrs for	All
		their availability. Cllrs are asked to think about any areas that they would like to be considered.	
10	NPC23/10/0747	Plans for Remembrance Sunday – The order of service was updated, and the Clerk will arrange for 50 x copies to	ID
		be printed. The wreath has been ordered. Cllrs decided that there was no need to arrange gifts for the children	
		taking part, but that the Chair will ask Ted Lyons to thank them as part of the service.	
11	NPC23/10/0748	Plans for Christmas Celebrations – The Christmas lights switch on will take place on 9 th December and the PC will	ID / RC
		work alongside Newton Village Events (NVE) to organise. The Chair reported that Alcohols Ltd have kindly agreed	
		to fund the Christmas tree to support the local community. Cllr Rick Crane will source a 13ft tree, either from	
		Catthorpe Manor Farm or Welford Christmas Tree farm. The Clerk will pass Welford details onto Cllr Crane. A tree	RB
		for Coton will be gifted by Persimmon, and the event at Newton will also be promoted at Coton.	
12	NPC23/10/0749	Winter Warm Hub 2023 – The Chair recapped the history of the Warm Hub grant last year and the weekly event	ID / AD
		that was held in the Village Hall. The Clerk reported that £435 remained from the grant and was currently held in	
		an earmarked reserve. The PC discussed several options for this winter and how the remaining funds could be	
		used. It was agreed that two Warm Hub sessions will be held as a trial between now and the next PC meeting,	
12		which should allow the PC to make an informed decision about the future of the Warm Hub.	
13	NPC23/10/0750	Q2 Asset Inspection – The Council noted the result of the latest asset inspection. There were no issues and the new	
1.4	NPC23/10/0751	assets had been added to the list. (Dog waste bin and new planter).	
14	NPC23/10/0751	To note planning applications received and PC response to consultations: None 	
15	NPC23/10/0752	Parish Council Financial Report	
		I. Financial report for September and H1 and bank reconciliation report - The Council reviewed the detailed	
		financial report for H1, and this is also available on the PC website:	
		http://www.newtonparishcouncil.org.uk/wp-content/uploads/2023/10/2023-24-Q2-H1-Finance-and-	
		Budget-Update.pdf	

Minutes prepared on 10th November 2023 by R Barry - Clerk and Responsible Finance Officer

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Ian Davis - Chair

		V. Receipts were noted as follows:				
		October 2023				
		02/10/23	Precept – Part Two	£10,625.00		
		19/10/23	Q2 VAT reclaim	£157.42		
16	NPC23/10/0753	The meeting concluded at 8.15pm. Next meeting – 30 th November 2023 at 7.30pm, Newton Memorial Hall				