

NOTES OF MEETING OF NEWTON AND BIGGIN NEIGHBOURHOOD PLAN ADVISORY COMMITTEE (NBNPAC).

Monday 25th September 2023, Newton Village Hall.

Appointment of Chair and Vice-Chair.

Ian Davis was appointed Chair and Dean Welburn Vice-Chair.

Present.

Ian Davis, Jane Morgan, Bob Threadgold, Rick Crane, Chris Wildig, Anne Davis, Sarah Loydall, Kevin Loydall, Sarah Sturdee, Angela Derville, Karen Newby, Dean Welburn, Glen Langham, Gordon Coates. Gary Kirk.

Apologies.

Ben Wyan, Kamel Mehta, Andy Newnham, Matt Warner, Rebecca Barry.

Declaration of Interest.

All residents of the Parish have an interest in the Plan. Glen Langham as an employee of AC Lloyd has an interest in Coton East.

Draft Terms of Reference (ToR).

Gary had prepared and circulated the ToR which were agreed by the meeting.

Draft Programme.

The Plan has now been 'designated' by Rugby Borough Council. A Draft Programme for future progress was circulated by Gary Kirk and agreed by the meeting.

Funding.

Applications were now open for bids for financial support and Gary confirmed he would be submitting one. Any work carried out by Gary in advance of funding would be 'at risk', thereafter all work undertaken would be kept within the funding available.

Vision Statement.

Rick, Karen and Bob would lead on this and report to the next meeting.

Logo.

It was decided not to pursue this at present.

Questionnaire.

This will be needed to gauge the community's priorities and inform the content of the Plan. It will be principally conducted online with hard copy available for those without internet access. Anne Davis, Dean Welburn, Chris Wildig and Sarah Loydall will lead on this.

Land Ownership.

Sarah Sturdee would lead on this with support from Glen Langham and report to the next meeting.

Stakeholders.

As the plan progresses it will be necessary to engage with local stakeholders and landowners as well as statutory consultees (Local authorities, statutory undertakers etc).

Communications - Internal and External.

Rebecca Barry would be the channel for all communications but contact details would be circulated amongst the group to allow members to contact each other on areas of work.

History of Parish.

The plan will need a very brief (no more than one and a half sides of A4) history of the parish to include the village and later development at Coton. Jane Morgan will lead on this and will seek advice from 'local historians' who are not members of the Advisory Committee.

Skills Audit of Members.

This will be undertaken at the next meeting.

Open Event.

An open event for all residents with exhibition boards etc will be held at a future date when work has progressed sufficiently.

Date of Next Meeting.

The next meeting will be at 7pm on Thursday 9th November in the Village Hall.