## Newton and Biggin Neighbourhood Plan Advisory Committee Meeting Newton Village Hall, Monday 25<sup>th</sup> September 2023 7:00pm

## **Agenda**

- 1. Appointment of Chair and Vice Chair.
- 2. Welcome and apologies.
- 3. Declarations of Interest.
- 4. Draft Terms of Reference (attached).
- 5. Draft Programme (attached)
- 6. Funding.
- 7. Next Steps discussion (not all necessary to be progressed in sub-groups)
  - a. Vision Statement
  - b. Logo
  - c. Questionnaire
  - d. Land Ownership
  - e. Local Stakeholders
  - f. Communication (internal and external)
  - g. History of Parish
  - h. Skills Audit Amongst Members
  - i. Open Event when?
- 8. Date of Future Meeting (s)