



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 26<sup>th</sup> October 2023 at 7.30pm**

## AGENDA

1. **Present**
2. **Apologies**
3. **Declarations of Interest regarding items on the agenda - All**
4. **To agree the draft minutes from the meeting held on 28 September 2023 – All**
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
  - I. Update on streetlight maintenance contract – ID / RB
  - II. Update on St. Thomas Cross signage – ID
  - III. Update on Butterfly Identification sign – ID
  - IV. Update on vandalism in Newton - ID
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan - ID
  - I. General update
9. 2024-25 Budget – RB / ID
10. Plans for Remembrance Sunday – ID
11. Plans for Christmas Celebrations – ID
12. Winter Warm Hub 2023 - ID
13. To note Q2 Asset Inspection – BT
14. To note Planning applications received and PC response to consultations:
  - I. None
15. Parish Council Finance Report – RB
  - I. Financial report for September and H1, and bank reconciliation report.
  - II. Q2 VAT reclaim
  - III. Payments for approval:

Payments for approval	NET	VAT	TOTAL
S. Bryan – work at Newton Picnic Site (o.b.o. Butterfly Conservation)	£1250.00	£0.00	£1250.00

- IV. To note Direct Debits and payments made in period (with pre-approval):

October 2023			NET	VAT	TOTAL
SO – 02/10/23	NPC23/04/0632	Honorarium – picnic area gates	£105.00	£0.00	£105.00
FPO – 05/10/23	NPC23/08/0710	Staffing	£477.72	£0.00	£477.72
FPO – 05/10/23	NPC23/08/0710	HMRC - Staffing PAYE	£113.00	£0.00	£113.00
DD – 21/10/23	NPC23/08/0710	Plusnet Village Hall Internet	£18.00	£3.60	£21.60



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DD – 25/10/23	NPC23/08/0710	Npower – electricity for street lighting	£68.51	£3.43	£71.94
SO – 28/10/23	NPC23/04/0632	Honorarium – grass cutting	£31.50	£0.00	£31.50

V. To note payments received in period:

October 2023		
02/10/23	Precept – Part Two	£10,625.00
19/10/23	Q2 VAT reclaim	£157.42

16. Date and time of next Public Parish Council Meeting – 30 November 2023 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 20 October 2023