

6	NPC23/08/0706	Suspension of Standing/ Orders in order to let the Public raise any issues of concern: <ul style="list-style-type: none"> No issues were raised 	
7	NPC23/08/0707	As there were no further issues raised by the public, the Standing Orders were resumed.	
8	NPC23/08/0708	Death of Judith Leggatt, former Chair of Parish Council – The Chair shared the sad news of the death of Judith Leggatt and attended the funeral with Cllr Anne Davis. Judith lived in Newton for over 50 years and was Chair of the PC for over 20 years. She was responsible for introducing the Village Show and Live and Local, leaving a lasting legacy. The PC will write to Judith’s husband David, to convey condolences and thanks.	ID / RB
9	NPC23/08/0709	Neighbourhood Plan (NP) <ol style="list-style-type: none"> General Update - The Chair recapped the history with this item. The next NP meeting has been scheduled for Monday 25th September at 7pm in the village hall and will be led by Gary Kirk from Your Locale, and a steering group will be formed. Cllrs are requested to contact previous attendees to encourage attending this meeting. Cllr Eve Hassell will contact Jill Simpson-Vince to obtain a list of the Coton residents that attended the last meeting. To note the approval of Your Locale contract – The contract has been signed by the Chair and returned to Your Locale (after it was confirmed that the PC would not be exposed to any cost, Your Locale would take on this risk.) 	All Cllrs EH
10	NPC23/08/0710	Banking arrangements and payment controls <ol style="list-style-type: none"> To note the set up of approved individual limits – The Clerk reported that the approved limits were now set up on Lloyds for Business Internet Banking. To approve updated Financial Procedures – The Clerk reported that the procedures had been amended as follows: <ul style="list-style-type: none"> Inclusion of new internet banking payment controls An increase to the amount that can be spent by the PC in an emergency from £500 to £1,000. The addition of an extra procedural tier for contracts under £2,000. The updated Financial Procedures (including Appendix 1 – Approval to make regular payments for budgeted items) were APPROVED. 	
11	NPC23/08/0711	To agree response to RBC Community Infrastructure Levy Draft Charging Schedule Consultation – The Chair recapped the history with this item and confirmed that RBC had been fully advised on this matter. Cllrs agreed the proposed response which the Clerk will send to RBC.	RB
12	NPC23/08/0712	To note Q1 Asset Inspection – Cllr Bob Threadgold reported that all assets had been inspected. The bench was now secured, and the noticeboard still awaits a final topcoat of paint. The new planter and dog waste bin will be added to the list.	BT

13	NPC23/08/0713	<p>To note planning applications received and PC response to consultations:</p> <p>I. R23/0730 LAND ADJACENT TO 11, WATLING CRESCENT, NEWTON for Lawful development certificate for an existing use of the land to site a caravan for residential occupation throughout the year – The PC agreed a ‘no comments’ response.</p>																																									
14	NPC23/08/0714	<p>Parish Council Financial Report</p> <p>I. Financial report for July and bank reconciliation report - The Council reviewed the financial report for July, and this is also available on the PC website: http://www.newtonparishcouncil.org.uk/wp-content/uploads/2023/08/Financial-Report-July-2023.pdf The Clerk reported that the Council’s finances and bank account are in a healthy position. The financial report assumes spend in line with the budget, as it is too early to forecast the rest of the financial year. This will be reviewed after Q2. There has been no movement within the Ear Marked Reserves:</p> <table border="1" data-bbox="548 598 1680 922"> <thead> <tr> <th colspan="2">EMR balances (30/06/23)</th> </tr> </thead> <tbody> <tr> <td>Burial Committee</td> <td>£750.00</td> </tr> <tr> <td>Ellis Gardens Open Spaces</td> <td>£2 586.40</td> </tr> <tr> <td>Future Enhancements to Open Spaces</td> <td>£3 500.00</td> </tr> <tr> <td>Coton Noticeboard</td> <td>£1,500.00</td> </tr> <tr> <td>Warm Hub</td> <td>£424.37</td> </tr> <tr> <td>TOTAL</td> <td>£8,760.77</td> </tr> <tr> <td>General reserve</td> <td>£13,000.00</td> </tr> </tbody> </table> <p>Scribe Accounts vs Lloyds bank account have been reconciled by the Clerk, and approved and signed by Cllr Rick Crane. Lloyds account balance at the end of July was £25,347.93.</p> <p>II. The Council <u>APPROVED</u> the following payments:</p> <table border="1" data-bbox="465 1082 1955 1332"> <thead> <tr> <th>Payments for approval</th> <th>NET</th> <th>VAT</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Webgrowth Server / website support – May & June</td> <td>£60.00</td> <td>£0.00</td> <td>£60.00</td> </tr> <tr> <td>Data Protection renewal fee – Direct Debit due 17/09/23</td> <td>£35.00</td> <td>£0.00</td> <td>£35.00</td> </tr> <tr> <td>Streetlight – visit and swap of faulty lantern</td> <td>£300.00</td> <td>£60.00</td> <td>£360.00</td> </tr> <tr> <td>RBC – dog waste bin</td> <td>£120.00</td> <td>£24.00</td> <td>£144.00</td> </tr> <tr> <td>External Auditor’s limited assurance review</td> <td>£210.00</td> <td>£42.00</td> <td>£252.00</td> </tr> </tbody> </table>	EMR balances (30/06/23)		Burial Committee	£750.00	Ellis Gardens Open Spaces	£2 586.40	Future Enhancements to Open Spaces	£3 500.00	Coton Noticeboard	£1,500.00	Warm Hub	£424.37	TOTAL	£8,760.77	General reserve	£13,000.00	Payments for approval	NET	VAT	TOTAL	Webgrowth Server / website support – May & June	£60.00	£0.00	£60.00	Data Protection renewal fee – Direct Debit due 17/09/23	£35.00	£0.00	£35.00	Streetlight – visit and swap of faulty lantern	£300.00	£60.00	£360.00	RBC – dog waste bin	£120.00	£24.00	£144.00	External Auditor’s limited assurance review	£210.00	£42.00	£252.00	
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15	NPC23/08/0715	<p>Closure of Council Meeting - The Council resolved to exclude members of the public and press from the following item of business (16.a) due to their presence being prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. (As per Newton and Biggin Parish Council’s Standing Orders 3-D)</p> <p>I. Approval of Clerk’s updated contract (confidential) – This item was discussed, and the PC APPROVED the updated contract.</p>																																																					
16	NPC23/08/0716	The meeting concluded at 7.55pm. Next meeting – 28 th September 2023 at 7.30pm, Newton Memorial Hall																																																					