



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 28th September 2023 at 7.30pm

AGENDA

1. **Present**
2. **Apologies**
3. **Declarations of Interest regarding items on the agenda - All**
4. **To agree the draft minutes from the meeting held on 31 August 2023 – All**
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
 - I. Update on new dog waste bin – AD / ID
 - II. Update on streetlight maintenance contract – ID / RB
 - III. Update on St. Thomas Cross signage - ID
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan - ID
 - I. General update
9. AGAR – Conclusion of External Audit - RB
10. 2024-25 Budget – RB / ID
11. Plans for Remembrance Sunday – ID
12. Plans for Christmas Celebrations – ID
13. Plans for D-Day 80 2024 - ID
14. Damage to Butterfly Identification sign (Five Arches) and decision on possible replacement – ID
15. The Leys bus stop – damage and renovation – AD / AN / ID
16. Community Orchard - bid for funding – ID
17. Winter Warm Hub 2023 - ID
18. Re-approval of the following policies - All
 - I. Social Media
 - II. Health and Safety
19. To note Planning applications received and PC response to consultations:
 - I. None
20. Parish Council Finance Report – RB
 - I. Financial report for August and bank reconciliation report.
 - II. Payments for approval:

Payments for approval	NET	VAT	TOTAL
Webgrowth Server / website support – July and August	£60.00	£0.00	£60.00
Reimburse R. Barry for the purchase of 8 x 2 nd class stamps	£6.00	£0.00	£6.00
Installation of dog waste bin – Pilgrim’s Lane, Newton	£80.00	£0.00	£80.00



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III. To note Direct Debits and payments made in period (with pre-approval):

September 2023			NET	VAT	TOTAL
SO – 01/09/23	NPC23/04/0632	Honorarium – picnic area gates	£105.00	£0.00	£105.00
FPO – 05/09/23	NPC23/08/0710	Staffing	£500.88	£0.00	£500.88
FPO – 05/08/23	NPC23/08/0710	HMRC - Staffing PAYE	£118.80	£0.00	£118.80
DD – 15/09/23	NPC23/08/0710	ICO Data Protection annual fee	£35.00	£0.00	£35.00
DD – 21/09/23	NPC23/08/0710	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD – 26/09/23	NPC23/08/0710	Npower – electricity for street lighting	£45.19	£2.26	£47.45
SO – 28/09/23	NPC23/04/0632	Honorarium – grass cutting	£31.50	£0.00	£31.50

IV. To note payments received in period:

September 2023	
None	

21. Date and time of next Public Parish Council Meeting – 26 October 2023 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 22 September 2023