



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 27<sup>th</sup> July 2023 at 7.30pm**

## **AGENDA**

1. **Present**
2. **Apologies**
3. **Declarations of Interest regarding items on the agenda - All**
4. **To agree the draft minutes from the meeting held on 29 June 2023 – All**
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
  - I. Update on ecological off-setting meeting, Five Arches – ID
  - II. Update on St. Thomas Cross signage - ID
  - III. Update on new dog waste bin – ID
  - IV. Update on refurbishment of telephone box – ID / RC
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Neighbourhood Plan - ID
  - I. General update
  - II. Approve and sign 'Your Locale' contract
9. Internal Audit Action Plan – All
  - I. Process for Village Hall expenditure made by the Parish Council
  - II. Tender quotation process
  - III. Acceptance of apologies
  - IV. Review of Clerk's contract
10. Review banking arrangements and agree payment controls – RB
11. Temporary Closure of Newton Lane – ID
12. Visit to Alcohols Ltd – ID
13. Street Lighting
  - I. Faulty light and maintenance contract – ID / RB
  - II. Price increases from 1<sup>st</sup> September - RB
14. Planter at Junction of Newton Lane and The Hollies – ID
15. Closure of Plusnet Business Broadband - RB
16. To note Planning applications received and PC response to consultations:
  - I. R23/0679 14, The Leys, Newton, Rugby, CV23 OEA for PROPOSED 2 STOREY SIDE EXTENSION TO DWELLING - ***Circulated to Councillors for any comments***
17. Parish Council Finance Report – RB
  - I. Financial report for June and bank reconciliation report.
  - II. Update on VAT position for Q1.
  - III. Payments for approval:



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Payments for approval	NET	VAT	TOTAL
Reimburse R. Barry for printer paper	£26.91	£5.38	£32.29

IV. To note Direct Debits and payments made in period (with pre-approval):

July 2023			NET	VAT	TOTAL
FPO – 28/06/23	NPC23/04/0632	Honorarium – grass-cutting	£31.50	£0.00	£31.50
FPO – 03/07/23	NPC23/04/0632	Honorarium - picnic area gates	£105.00	£0.00	£105.00
FPO – 05/07/23	NPC23/04/0630	Staffing	£491.54	£0.00	£491.54
FPO – 05/07/23	NPC23/04/0630	HMRC - Staffing PAYE	£118.80	£0.00	£118.80
DD – 21/07/23	NPC23/04/0630	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD – 26/07/23	NPC23/04/0630	Npower – electricity for street lighting	£45.12	£2.26	£47.38

V. To note payments received in period:

July 2023		
None		

18. Date and time of next Public Parish Council Meeting – 31 August 2023 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 21 July 2023