



## Minutes of Newton and Biggin Parish Council (PC) meeting held on Thursday 25 June 2020

**Coronavirus** - Here are the Minutes of the third virtual Parish Council meeting held on 25 June 2020. In the present circumstances the Parish Council will not be able to meet again for the foreseeable future so arrangements have been put in place for decisions to be made and work to continue. All significant decisions will be made on the dates that the Council was due to meet and the Government has now agreed that decisions made at virtual meetings via electronic means are now legal and binding. Thus, the Parish Council will hold virtual meetings wherever possible as scheduled. Advance notice will be given by the publishing of an 'Agenda' in the normal way and all decisions will be recorded in Minutes that will also be published.

If you have any issues that you'd like to bring to the Parish Council's attention please let one of the Councillors know or send them to: [clerk@newtonparishcouncil.org.uk](mailto:clerk@newtonparishcouncil.org.uk)

Ref	Minute	Text	Action
1	NPC20/06/0079	<b>Attendance</b> - Ian Davis (ID) Chair, Parish Councillors Anne Davis (ADa), Vanessa Goulborn (VG), Rick Crane (RC), and PC Clerk Allyson Downes (ADo).	
2	NPC20/06/0080	<b>Apologies</b> - Councillor Frank Preston, County Councillor Adrian Warwick and Borough Councillor Leigh Hunt.	
3	NPC20/06/0081	<b>Declarations of Interest</b> - None.	
4	NPC20/06/0082	<b>Previous Minutes</b> - the minutes from the 21 May 2020 were taken as read and considered.  RESOLVED that the minutes of the meeting held on 21 May 2020 be confirmed and signed by the Chairman as a correct record when the clerk and he next meet.	
5	NPC20/06/0083	<b>Matters Arising:</b> I. Progress with commissioning the Projector Security Cabinet.  RESOLVED that Councillor Crane would ask the floor fitter for a price and timescale.  II. Wetland Area Bridges - work to replace three bridges is due to commence in July and includes removal of detritus.  RESOLVED that the update be noted.	
6	NPC20/06/0084	<b>Standing Orders</b> - the Standing Orders were suspended to enable the Parish Council to consider any issues raised by residents.	
7	NPC20/06/0085	There were no issues raised with Councillors or the Clerk, so the <b>Standing Orders were re-instated.</b>	

8	NPC20/06/0086	<p><b>Village Hall</b>  <u>Preparation for re-opening</u> - It was noted that Councillors and key individuals from the Village Hall Committee had met to discuss opening arrangements. A preliminary opening date has been agreed as 20 July. It was</p> <p>RESOLVED to:</p> <ol style="list-style-type: none"> <li>1. Re-write hiring arrangements with particular reference to Covid-19.</li> <li>2. Review and enhance cleaning arrangements.</li> <li>3. Write 'contract of employment' for cleaner specifying standards.</li> <li>4. Undertake Risk Assessment(s).</li> <li>5. Purchase free standing hand sanitizer, disinfectant, anti-bac spray and PPE for cleaner. (G Coates to action as Chair of VH Committee)</li> <li>6. Prepare bespoke notices.</li> <li>7. Procure generic Covid-19 signage.</li> </ol>	<p>ID  ID  ID  VG  GC    GC  ADo</p>
9	NPC20/06/0087	<p><b>Loss of Business Compensation Scheme</b> - Cost of new flooring for the Village Hall would come from a £10k grant received by the Village Hall Committee for loss of business during lock down. It was agreed that a new vinyl floor would allow for more effective cleaning of the Hall to create a Covid-secure environment as well as making the venue more attractive to hirers as we move to a promote usage post lockdown.</p> <p>RESOLVED that the update be noted.</p>	
10	NPC20/06/0088	<p>Material for the new <b>Village Hall floor</b> had been ordered and a contractor sourced.</p> <p>RESOLVED that the update be noted.</p>	
11	NPC20/06/0089	<p>Internet provision to the <b>Village Hall Internet provision</b> - It was noted that the Clerk was awaiting the debit card to enable paying for the site survey.</p> <p>RESOLVED that the update be noted.</p>	
12	NPC20/06/0090	<p><b>Village Hall Porch and Repointing</b> - Porch and Re-pointing - It was noted that the Clerk is in the process of completing the planning application as the funding from the successful RBC grant had now been received.</p> <p>RESOLVED that the update be noted.</p>	
13	NPC20/06/0091	<p><b>Village Hall Curtains</b> - It was noted that the curtain material had been ordered and paid for. The total cost of materials and make would be around £600.</p> <p>RESOLVED that the update be noted.</p>	
14	NPC20/06/0092	<p><b>Village Hall Valuation</b> - The valuation had taken place and for accounting purposes the Village Hall had been valued at £145,000 and for Insurance purposes had been valued at £195,000. This had been passed to the Chair of the Village Hall Committee who organises insurance. The Clerk had updated the Asset Register.</p>	

		RESOLVED that the update be noted.	
15	NPC20/06/0093	<b>Planning Application - R20/0336</b> Land off Long Hassocks, Rugby erection of 225 dwellings - the Clerk had sent a response on behalf of the Parish Council to RBC.  RESOLVED that the update be noted.	
16	NPC20/06/0094	<b>Planning Application - 2020/CM/0045/LCC</b> National Waste Re-cycling Facility Gibbet Lane, Shawell.  RESOLVED that the Clerk would send the response as drafted by the Chair and agreed by the Parish Council to the planning authority at Leicestershire County Council copying the response to Howard Jones at Shawell.	ADo
17	NPC20/06/0095	<b>Picnic site Car Park</b> Locking arrangements - it was noted that cars had been locked in the car park.  RESOLVED that the arrangements would stand with no change.	
18	NPC20/06/0096	It was noted that the new <b>Litter Bin</b> had been installed and it was agreed that the Parish Council pay half as previously agreed.  RESOLVED that the Clerk pay this on receipt of an invoice.	ADo
19	NPC20/06/0097	<b>Provision of a Picnic Units</b> - It was agreed that two steel, wheelchair accessible Garthdee picnic units would be purchased from Broxap at a cost of £1,934.40 (inclusive) and installed by Rugby Borough Council to replace the stolen and broken units in the picnic site.  RESOLVED that the Clerk order the benches and inform RBC on delivery.	ADo
20	NPC20/06/0098	<b>Reilly's site</b> - It was noted that Warwickshire County Council were due to visit the site and there was nothing to report at this time  RESOLVED that the Clerk adds to the next PC agenda.	ADo
21	NPC20/06/0099	<b>Local Electricity Bill</b> - MP Mark Pawsey had thanked the Parish Council for backing the Bill which had received cross party support in the House of Commons. It was noted that this issue relates to low carbon electricity and development of flexible energy systems.  RESOLVED that the update be noted.	
22	NPC20/06/0100	<b>Signing off Payments Report</b> The recommendations in the Clerks report were agreed.  RESOLVED that the Clerk would pay routine invoices without prior approval from the Parish Council. These payments would be reported to the next Parish Council Meeting.	ADo
23	NPC20/06/0101	<b>Financial matters</b> relating to the Parish Council were considered.  RESOLVED that the following invoices be paid by the Clerk.	ADo

