



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 24th November 2022 at 7.30 pm

AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from the meeting held on 27 October 2022 – All
5. Matters arising and updates from previous minutes, not specifically on this agenda:
 - I. Update on request for signage near the church to warn of elderly people crossing – ID
 - II. Update of consideration of a Neighbourhood Plan – ID
 - III. Review of Remembrance Sunday and unveiling of new Roll of Honour – ID / AN
 - IV. Update on Christmas Celebrations – RC
 - V. Update on meeting with WCC Highways - ID
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Internal audit action plan
 - I. Review banking arrangements – RB / RC / ID
 - II. Generic risk assessment – ID / RB
9. 2023-23 Budget – ID / RB
10. To approve Updated Emergency Plan – All
11. To note approved pay award from LGA for 2022-23, backdated to April 2022 - ID
12. To note Planning applications received and PC response to consultations: – ID
 - I. **R22/0720 CLIFTON LAKES, WATLING STREET, CLIFTON UPON DUNSMORE, CV23 0AQ for change of use of land to a recreational fishery including the erection of fence line to aid identification of public right of way and associated works. Includes retrospective amendments to the entrance of the site and regularisation of previously imported soils to the entrance of site and Hillcrest Lakes.**
A detailed response has been submitted to RBC. This response can be viewed on the Parish Council website <http://www.newtonparishcouncil.org.uk/planning/>
 - II. **R22/1103 PERI LIMITED, MARKET HARBOROUGH ROAD, NEWTON, RUGBY, CV23 0AN for Prior Approval for the installation of PV panels on existing roofs**
The Parish Council responded in support of this application and congratulated Peri Ltd on the substantial investment in solar power.
 - III. **R22/0966 UNIT 17, EUROPARK, WATLING STREET, NEWTON for Change of use from Sui Generis to B8 storage yard and retention of portacabin.**
The Parish Council responded with no objection.
13. Parish Council Finance Report – RB
 - I. Financial position and bank reconciliation report (for October)



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II. Payments for approval:

| Payments for approval | NET | VAT | TOTAL |
|--|---------|-------|---------|
| Remembrance Wreath (Retro) | £40.00 | £0.00 | £40.00 |
| Stationery – diary / planner 2023 | £14.99 | £0.00 | £14.99 |
| 2 nd class stamps | £5.44 | £0.00 | £5.44 |
| Reimburse R.Barry for one ream of quality A4 paper | £5.79 | £0.00 | £5.79 |
| Gift Voucher for payroll services | £100.00 | £0.00 | £100.00 |
| Christmas Tree | £180.00 | £0.00 | £180.00 |

III. To note Direct Debits and payments made in period (with pre-approval):

| November 2022 | | | NET | VAT | TOTAL |
|----------------|---------------|--|---------|-------|---------|
| FPO – 31/10/22 | NPC22/04/0415 | Honorarium – grass-cutting | £30.00 | £0.00 | £30.00 |
| FPO – 01/11/22 | NPC22/04/0415 | Honorarium - picnic area gates | £100.00 | £0.00 | £100.00 |
| FPO – 04/11/22 | NPC22/04/0415 | Staffing | £428.85 | £0.00 | £428.85 |
| FPO – 04/11/22 | NPC22/04/0415 | HMRC - Staffing PAYE | £103.00 | £0.00 | £103.00 |
| DD – 21/11/22 | NPC22/04/0415 | Plusnet Village Hall Internet | £18.00 | £3.60 | £21.60 |
| DD – 24/11/22 | NPC22/04/0415 | Npower – electricity for street lighting | £52.89 | £2.64 | £55.53 |

IV. To note payments received in period:

| November 2022 |
|---------------|
| None |

14. Date and time of next Public Parish Council Meeting – 26 January 2023 at 7.30pm, Newton Memorial Hall. (No meeting in December)

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 19 November 2022