



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 30th June 2022 at 7.30 pm

AGENDA

1. **Present**
2. **Apologies**
3. **Declarations of Interest regarding items on the agenda - All**
4. **To agree the draft minutes from the three meetings held on 26 May 2022 – All**
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
 - I. Update on repair of benches – BT
 - II. Update on St. Thomas Cross signage - ID
 - III. Village Hall aluminium ramp – RC / BT
 - IV. Update on Village Hall energy efficiency – ID / RB
 - V. Village Hall Trustee Management – ID / RB
 - VI. Update on Village Booklet – RC
 - VII. Update on Village Hall water leak – RC
 - VIII. Review of Platinum Jubilee celebrations – BT
 - IX. Update on grant submission for noticeboard in Coton – ID / RB
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Introduce Rev. Captain Peter Bone – new Vicar for Clifton, Newton & Brownsover - ID
9. To receive the Internal Audit report and agree the action plan - RB / ID
10. Annual Governance and Accountability Return (AGAR) 2021/22 - All
 - I. To consider and approve Section 01 Annual Governance Statement, with Chair and Clerk to sign.
 - II. To consider and approve Section 02 Accounting Statements, with Chair to sign.
 - III. To note the Explanation of Variances.
 - IV. To consider and approve a statement to the External Auditor to explain the change of response to Box 9 Annual Governance Statement / Box 11 Accounting Statements (charitable trusts)
 - V. To note the dates set for the period for the exercise of public rights and submission date to the External Auditor.
11. Councillor Vacancy - ID
12. Visit by Lady Susan Saunders, Vice Lord Lieutenant of Warwickshire on 2nd July – ID
13. Adoption of open space at Ellis Gardens – ID
14. Planter – Junction of The Leys and Newton Lane - ID
15. To note the advice received from Halls Together regarding reclaiming VAT - RB



Newton and Biggin Parish Council

16. To note Planning applications received and PC response to consultations: – ID

- I. R22 0458 - 34, NEWTON LANE, NEWTON, RUGBY, CV23 0DX for Proposed single and two storey front extension and alterations to dwellinghouse. ***This has been circulated to Councillors with a deadline of 27th June 2022 for any comments.***
- II. R22 0551 – LAND NORTH EAST OF CASTLE MOUND WAY, CASTLE MOUND WAY, RUGBY for Application for full planning permission for storage and distribution floorspace (Class B8 use), with ancillary offices, associated car parking, HGV parking, landscaping and infrastructure. ***The Parish Council has contacted the developer with some questions and are awaiting a response.***

17. Parish Council Finance Report – RB

- I. Financial position and bank reconciliation report (for May)
- II. Payments for approval:

Payments for approval	NET	VAT	TOTAL
Final payment for Village Hall door (paid by PC, total exc VAT reimbursed by VHC)	£2,038.64	£407.73	£2,446.37
Jubilee Celebration – reimburse Cllr I Davis for purchase of paint for mural	£22.50	£0.00	£22.50
Jubilee Celebration – reimburse Cllr I Davis for purchase of glue & markers for mural	£16.80	£0.00	£16.80
Freedom Scroll	£90.55	£18.11	£108.66
Freedom Scroll framing – reimburse Cllr I Davis for cost	£77.50	£0.00	£77.50
Village Hall – reimburse Cllr I Davis for purchase of key safe	£14.99	£0.00	£14.99
Jubilee Celebration – reimburse T Newnham for purchase of commonwealth flags	£252.00	£0.00	£252.00
Internal Audit fee	£340.00	£68.00	£408.00
Jubilee Celebration – reimburse Newton Village Events for the purchase of items for the choir, and for prizes.	£150.41	£0.00	£150.41

(Payments in red font require retro-approval)

- III. To note Direct Debits and payments made in period (with pre-approval):

June 2022			NET	VAT	TOTAL
FPO – 31/05/22	NPC22/04/0415	Honorarium – grass-cutting for May	£30.00	£0.00	£30.00
FPO – 01/06/22	NPC22/04/0415	Honorarium - picnic area gates for May	£83.33	£0.00	£83.33
FPO – 05/06/22	NPC22/04/0415	Staffing for May	£481.50	£0.00	£481.50
FPO – 05/06/22	NPC22/04/0415	HMRC for May - Staffing PAYE	£116.40	£0.00	£116.40
DD – 21/06/22	NPC22/04/0415	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD – 28/06/22	NPC22/04/0415	Npower – electricity for May	£51.17	£2.56	£53.73

- IV. To note payments received in period:

May / June 2022		
FPI – 31/05/22	Funds received from VHC for final payment for VH door	£2,038.64



Newton and Biggin Parish Council

18. Date and time of next Public Parish Council Meeting – 28 July 2022 at 7.30pm, Newton Memorial Hall.

A handwritten signature in black ink, appearing to read "Rebecca Barry".

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 23 June 2022