



Newton and Biggin Parish Council

You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 26th May 2022 at 7.30 pm

AGENDA

1. **Present**
2. **Apologies**
3. **Declarations of Interest regarding items on the agenda - All**
4. **To agree the draft minutes from meeting held on 28 April 2022 – All**
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
 - I. Update on repair of benches – BT
 - II. Update on St. Thomas Cross signage - ID
 - III. Update on hedgerow gaps, Great Central / Great Burnet Close – ID / EH
 - IV. Village Hall aluminium ramp – RC / BT
 - V. Update on Village Hall energy efficiency – ID
 - VI. Village Hall Trustee Management – ID / RB
 - VII. The Fisheries Site (Reilly's) – outcome of appeal - ID
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Arrangements for the Platinum Jubilee
 - a. Commemorations – ID
 - b. Celebration Working Party update – BT / ID
9. Preparation for Internal Audit & Annual Return (AGAR) – RB / ID
10. To note the resignation of Councillor Frank Preston - ID
11. Proposed changes to Clifton and Newton Joint Burial Committee (CNJBC) – BT
12. Submission of grant towards the cost of a noticeboard on Coton Park – ID / RB
13. Visit by Lady Sarah Saunders, Vice Lord Lieutenant of Warwickshire on 2nd July – ID
14. Adoption of open space at Ellis Gardens – update following site inspection - ID
15. To approve the following new policies:
 - I. Internal Controls Policy
 - II. Data Protection Policy
16. To note Planning applications received and PC response to consultations - ID
 - I. R21 1192 – UNIT 4, EUROPARK, WATLING STREET, NEWTON, RUGBY, CV23 0AL for moving of air conditioning condenser units – **Parish Council responded with no objections.**
17. Parish Council Finance Report – RB
 - I. Financial position and bank reconciliation report (for April)
 - II. Payments for approval:



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Payments for approval	NET	VAT	TOTAL
Insurance Renewal for 2022-23	£399.15	£47.90	£447.05
Catering for Jubilee event	£961.00	£0.00	£961.00

III. To note Direct Debits and payments made in period (with pre-approval):

May 2022			NET	VAT	TOTAL
FPO – 29/04/22	NPC22/04/0415	Honorarium – grass-cutting for April	£30.00	£0.00	£30.00
FPO – 03/05/22	NPC22/04/0415	Honorarium - picnic area gates for April	£83.33	£0.00	£83.33
FPO – 05/05/22	NPC22/04/0415	Staffing for April	£352.76	£0.00	£352.76
FPO – 05/05/22	NPC22/04/0415	HMRC for April - Staffing PAYE	£83.80	£0.00	£83.80
FPO – 18/05/22	NPC22/04/0419	PC World Business (McAfee Total Protection)	£15.85	£3.17	£19.02
DD – 23/05/22	NPC22/04/0415	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD – 28/05/22	NPC22/04/0415	Npower – electricity for April	£53.13	£2.66	£55.79

IV. To note receipts in period:

May 2022		TOTAL
BGC – 17/05/22	HMRC VAT form 126 refund (Q4 2021-22)	£153.90

18. Date and time of next Public Parish Council Meeting – 30 June 2022 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 19 May 2022