

# Newton & Biggin Parish Council Financial Report

Reporting Period -

01/11/2021

to

31/12/2021

Lloyds Opening Balance 01/11/2021		£28,845.55					
COST CENTRE	COST CODE	Receipts			Payments		
		Net	VAT	Total	Net	VAT	Total
ADMINISTRATION	Salary				£724.29	£0.00	£724.29
	Payroll provider costs				£100.00	£0.00	£100.00
	External Audit				£200.00	£40.00	£240.00
	Honorarium				£256.66	£0.00	£256.66
	HMRC Tax				£172.40	£0.00	£172.40
	IT Software - Website & Server				£60.00	£0.00	£60.00
	<b>TOTAL</b>				<b>£1,513.35</b>	<b>£40.00</b>	<b>£1,553.35</b>
GROUNDS MAINTENANCE	Street Lighting				£85.44	£4.27	£89.71
	Five Arches General Maintenance				£813.54	£0.00	£813.54
	Five Arches Paths Repair				£3,760.00	£752.00	£4,512.00
	<b>TOTAL</b>				<b>£4,658.98</b>	<b>£756.27</b>	<b>£5,415.25</b>
MISCELLANEOUS	Other Celebrations				£40.00	£0.00	£40.00
	Christmas Celebrations				£39.77	£0.00	£39.77
	<b>TOTAL</b>				<b>£79.77</b>	<b>£0.00</b>	<b>£79.77</b>
OFFICE COSTS	Copying				£83.22	£0.64	£83.86
	Printer consumables				£69.99	£0.00	£69.99
	<b>TOTAL</b>				<b>£153.21</b>	<b>£0.64</b>	<b>£153.85</b>
VILLAGE HALL	Internet Charges				£36.00	£7.20	£43.20
	Village Hall Refurbishment				£80.00	£16.00	£96.00
	Village Hall Sign	£320.00	£0.00	£320.00			
	<b>TOTAL</b>	<b>£320.00</b>	<b>£0.00</b>	<b>£320.00</b>	<b>£116.00</b>	<b>£23.20</b>	<b>£139.20</b>
<b>TOTALS</b>		<b>£320.00</b>	<b>£0.00</b>	<b>£320.00</b>	<b>£6,521.31</b>	<b>£820.11</b>	<b>£7,341.42</b>

Lloyds Closing Balance 31/12/2021	£21,824.13
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Reconciled £0.00 To be reviewed by I.Davis, Chair

## Commitments

General Reserves	£12,000.00	
Earmarked reserves	£3,002.90	(Ellis Gardens Open Space and Legal Costs)
Other budgeted commitments	£4,182.52	
Known overspend	£2,183.33	
Known underspend	£2,939.00	
<b>TOTAL</b>	<b>£18,429.75</b>	<b>£3,394.38</b>

<b>UNALLOCATED</b>	<b>£3,394.38</b>
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## Notes

### Known overspend includes provisions for :

Clerk Salary & HMRC - budget already exceeded, so remaining Jan - Mar are a known overspend  
 Additional Honorarium for grass-cutting, not in budget  
 Honorarium for gates opening / closing - budget exceeded so Jan -Mar are a known overspend  
 Webgrowth monthly server costs - budget already exceeded so Jan-Mar are a known overspend  
 New laptop  
 Street lighting electricity 30% increase

### Known underspend includes:

Election costs budgeted but not required  
 SLCC membership not renewed  
 Burial Committee  
 Petty Cash budgeted but not required  
 Insurance underspend  
 External audit underspend  
 Defib underspend  
 Other celebrations underspend  
 Christmas underspend  
 Copying underspend  
 VH Sign underspend (due to grant received)

VAT reclaim to be calculated