



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 27<sup>th</sup> January 2022 at 7.30 pm**

## AGENDA

1. **Present**
2. **Apologies**
3. **Declarations of Interest regarding items on the agenda - All**
4. **To agree the draft minutes from meeting held on 25 November 2021 – All**
5. **Matters arising and updates from previous minutes, not specifically on this agenda:**
  - I. Update on Playground signage and The Leys parking – ID
  - II. Update on repair of benches – FP / ID
  - III. Update on St. Thomas Cross signage - ID
  - IV. Arrangements for the Platinum Jubilee
    - a. Commemorations – ID
    - b. Celebration Working Party update – FP / BT
  - V. Update on street light obstruction, Little London Lane – AD
  - VI. Update on Christmas celebrations – All
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Village Hall energy efficiency – ID
9. Village Hall aluminium ramp - ID
10. Village Hall Trustee Management – ID
11. Consultation on Warwickshire’s Vision for Bus Travel – ID
12. Consultation on extension of RBC Dog Controls PSPO (Public Spaces Protection Order) – ID / RB
13. Hedgerow security gaps concern – Great Central / Great Burnet Close (Coton) - ID
14. To approve the replacement of Clerk’s Laptop and Microsoft 365 subscription - RB
15. To note Planning applications received and PC response to consultations - ID
  - I. R21 0926 Land on west side of A5 (Europark) seeking permission to vary three conditions attached to planning permission R20 0918 – *Planning Permission has been granted.*
  - II. R21 1149 3 Great Burnet Close, Rugby, CV23 0LF (Coton) for single storey rear extension – *This has been circulated to Councillors with a deadline of 28<sup>th</sup> January, 2022 for any comments.*
16. To approve the proposed 2022/23 Budget and Precept - All
17. Parish Council Finance Report – RB
  - I. Financial position and bank reconciliation report
  - II. Payments for approval:



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Payments for approval	NET	VAT	TOTAL
Reimburse Cllr Davis for Xmas Celebration - cups, napkins, squash	£13.20	£0.00	£13.20
Reimburse Cllr Davis for Xmas Celebration - mulled wine, mince pies	£26.57	£0.00	£26.57
PKF Littlejohn external audit (review of AGAR)	£200.00	£40.00	£240.00
Reimburse Cllr Davis for gift voucher (Cleaver payroll services)	£100.00	£0.00	£100.00
Michelle Abrahall Illustration - 50% commencement fee Jubilee design	£45.00	£0.00	£45.00
Kelmarsh Young Farmers - removal of parish Christmas tree	£10.00	£0.00	£10.00
Reimburse R. Barry - stationery (folders)	£7.49	£0.00	£7.49
Reimburse R. Barry - stationery (2022 diary)	£12.99	£0.00	£12.99

III. To note Direct Debits and regular payments made in period (with pre-approval):

Dec-21 / Jan-22			NET	VAT	TOTAL
DD - 21/12/21	NPC20/08/0133	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
DD - 21/01/22	NPC20/08/0133	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
FPO - 02/12/21	NPC20/06/0100	Honorarium - picnic area gates for November	£83.33	£0.00	£83.33
FPO - 03/12/21	NPC20/06/0100	Staffing for November	£368.69	£0.00	£368.69
FPO - 03/12/21	NPC20/06/0100	HMRC for November - Staffing PAYE	£87.80	£0.00	£87.80
FPO - 03/12/21	NPC20/06/0100	Server Invoice Nov & Dec (Webgrowth)	£60.00	£0.00	£60.00
FPO - 16/12/21	NPC20/06/0100	EON Street Lighting - November bill	£42.02	£2.10	£44.12
FPO - 04/01/22	NPC20/06/0100	Honorarium - picnic area gates for December	£83.33	£0.00	£83.33
FPO - 04/01/22	NPC20/06/0100	Staffing for December	£372.92	£0.00	£372.92
FPO - 04/01/22	NPC20/06/0100	HMRC for December - Staffing PAYE	£89.00	£0.00	£89.00
FPO - 21/01/22	NPC20/06/0100	Npower Street Lighting - December bill	£68.24	£3.41	£71.65
FPO - 30/11/21	NPC21/07/0285	Village Hall outside tap	£80.00	£16.00	£96.00
FPO - 30/11/21	NPC21/08/0305	Honorarium - grass cutting for November	£30.00	£0.00	£30.00
FPO - 17/12/21	NPC21/06/0276	Path works at Newton	£3,760.00	£752.00	£4,512.00
FPO - 31/12/21	NPC21/08/0305	Honorarium - grass cutting for December	£30.00	£0.00	£30.00
FPO - 04/01/22	NPC21/10/0327	Village Hall electrics and light	£368.79	£73.76	£442.55

IV. To note the conclusion of the 2021/22 External Audit, including the apologies received from PKF Littlejohn LLP for the delay in sending the completion paperwork.

V. To note the transfer of street lighting from Eon to Npower Business and change of billing to reflect seasonality, and to agree to set up a Direct Debit mandate for payments.

18. Date and time of next Public Parish Council Meeting – 24 February 2022 at 7.30pm, Newton Memorial Hall.