



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 28<sup>th</sup> October 2021 at 7.30 pm**

## **AGENDA**

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from meeting held on 30 September 2021 – All
5. Matters arising and updates from previous minutes, not specifically on this agenda:
  - I. Village Hall update - Signage, electricals and outside light- ID/FP
  - II. Village Benches, timber repair update - FP
  - III. Update on 'Caution Children Playing' signage and The Leys parking – ID
  - IV. Update on St. Thomas Cross Junction and Magna Park funding – ID
  - V. Update on Remembrance Sunday plans – FP
  - VI. Update on Newton Village newsletter – RB
  - VII. Update on Five Arches works to improve Bridleway R106 where it crosses the Great Central at the former Bromwich's Bridge - ID
6. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
7. **Resumption of Standing Orders**
8. Arrangements for Christmas – ID
9. The Queen's Platinum Jubilee, June 2022 – ID
10. To discuss Highway Verge Management Consultation document – All
11. Village Hall energy efficiency – ID
12. Street Light, Little London Lane - ID
13. To agree and note/consider additional items from the Internal Auditor Action Plan – RB/ID
  - I. Newton PC Emergency Plan
14. To note Planning applications received and PC response to consultations - ID
  - I. R21 0746 Unit 11 Europark
  - II. R21 0926 Land on west side of A5



# Newton and Biggin Parish Council

## 15. Parish Council Finance Report – RB

- I. Financial position and bank reconciliation report
- II. Payments for approval:

Payments for approval	NET	VAT	TOTAL
Reimburse Cllr A. Davis for plants for new planter	£41.50	£0.00	£0.00
Reimburse Cllr A. Davis for gravel for new planter	£14.00	£0.00	£0.00
Reimburse A.Downes for Zoom renewal	£143.88	£0.00	£0.00
Reimburse R.Barry for printer ink	£69.99	£0.00	£0.00

- III. To note Direct Debits and regular payments made in period (with pre-approval):

Oct-21			VAT	TOTAL	
DD - 21/10/21	NPC20/06/0100	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
FPO - 01/10/21	NPC20/06/0100	Honorarium - picnic area gates for September	£83.33	£0.00	£83.33
FPO - 04/10/21	NPC20/06/0100	Staffing for September	£377.35	£0.00	£377.35
FPO - 04/10/21	NPC20/06/0100	HMRC for September - Staffing PAYE	£90.00	£0.00	£90.00
FPO - 04/10/21	NPC20/06/0100	EON Street Lighting - unpaid month	£37.78	£1.89	£39.67
FPO - 04/10/21	NPC20/06/0100	EON Street Lighting - August bill	£37.78	£1.89	£39.67
FPO - 19/10/21	NPC20/06/0100	Server Invoice Sept & Oct (Webgrowth)	£60.00	£0.00	£60.00
FPO - 19/10/21	NPC20/06/0100	EON Street Lighting - September bill	£42.02	£2.10	£44.12
FPO - 01/10/21	NPC21/08/0305	Honorarium – grass cutting for September	£30.00	£0.00	£30.00
FPO - 01/10/21	NPC21/09/0315	Laptop / email issue invoice (Webgrowth)	£105.00	£0.00	£105.00
FPO - 01/10/21	NPC21/09/0321	Five arches invoice (Butterfly Conservation)	£386.50	£0.00	£386.50
FPO - 01/10/21	NPC21/09/0322	Defibrillator training invoice (Egan Consulting)	£75.00	£0.00	£75.00
FPO - 19/10/21	NPC21/06/0280	Village Planter Invoice (Broxap)	£618.00	£123.60	£741.60

16. Date and time of next Public Parish Council Meeting – 25 November 2021 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 21 October 2021