



# Newton and Biggin Parish Council

**You are cordially invited to the Public Parish Council Meeting to be held in the Newton Village Memorial Hall - Thursday 30<sup>th</sup> September 2021 at 7.30 pm**

## AGENDA

1. Present
2. Apologies
3. Declarations of Interest regarding items on the agenda - All
4. To agree the draft minutes from meeting held on 26 August 2021 – All
5. To receive an update from PCSO Tony Winter, Warwickshire Police - All
6. Matters arising and updates from previous minutes, not specifically on this agenda:
  - I. Village Hall update - Outside tap, signage, electricals and outside light- ADa/ID/FP
  - II. Defibrillator update, training and use on children - RB
  - III. Village Benches, timber repair update - FP
  - IV. Update on 'Caution Children Playing' signage and The Leys parking – ID
  - V. Update on repair of hazardous sign in the picnic area – AW
  - VI. Update on an alternative to online applications for blue badge renewals – AW
  - VII. Update on St. Thomas Cross Junction and Magna Park funding – ID
  - VIII. Update on Remembrance Sunday plans – FP
  - IX. Update on Newton Village newsletter – RB
  - X. Update on Five Arches, pursual of contractors' quote for works to improve Bridleway R106 where it crosses the Great Central at the former Bromwich's Bridge - ID
  - XI. Maintenance of Bridleway Entrance, Main Street / Newton Lane – ID/RB
7. **Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair**
8. **Resumption of Standing Orders**
9. To collate any feedback on RBC proposed Code of Conduct for Councillors – All
10. To discuss arrangements for Christmas - ID
11. To agree and note/consider additional items from the Internal Auditor Action Plan – RB/ID
  - I. To note Scribe position
  - II. Newton PC Emergency Plan
12. Parish Council Finance Report – RB
  - I. Financial position and bank reconciliation report
  - II. To note that the PC were unable to easily switch electricity suppliers for street lighting and that more time should be allowed for price comparisons before the next renewal in 2022.



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### III. Payments for approval:

Web Growth Consulting	IT support to resolve email issues in August	£105
Butterfly Conservation Warwickshire inv N&B002/21	Fuel & oil; herbicide; Stihl brushcutter parts – for Five Arches Project Management	£386.50
Copyshop inv 16906	Retro-approval for printing costs in July (payment processed on 16/08/21)	£22.40

### IV. To note Direct Debits and regular payments made in period (with pre-approval):

Jul-21			VAT	TOTAL
Direct Debit - 21/07/21	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
Aug-21			VAT	TOTAL
Direct Debit - 23/08/21	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
Sep-21			VAT	TOTAL
BACS - 02/09/21	August Honorarium - picnic area gates	£83.33	£0.00	£83.33
BACS - 03/09/21	August Staffing - Two clerks	£935.19	£0.00	£935.19
BACS - 03/09/21	August HMRC - Staffing PAYE	£225.40	£0.00	£225.40
Direct Debit - 17/09/21	Information Commissioner's Office - Annual Data Protection Fee	£35.00	£0.00	£35.00
Direct Debit - 21/09/21	Plusnet Village Hall Internet	£18.00	£3.60	£21.60
Bill payment - 02/09/21	Liberty Graphics - VH sign (NPC21/07/0285)	£320.00	£64.00	£384.00

13. Date and time of next Public Parish Council Meeting - 28 October 2021 at 7.30pm, Newton Memorial Hall.

Agenda prepared by Rebecca Barry, Clerk and RFO - Newton & Biggin Parish Council, 23 September 2021