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| | | <ul style="list-style-type: none"> With regard to the installation of an outside electrical socket to the VH, the Council had received an acceptable quotation, but the contractor was unable to certify the work. Given its importance as a public building, Councillor Preston will seek a price from Derek Brown and/or Kev Loydall if they can do the work and certify safety. <p>(IV) VH signage and Warwickshire County Councillors delegated budget - It was agreed that the Clerk would prepare a grant to contribute to the cost of VH signage.</p> <p>(V) Defibrillator training - It was noted that the uncertainty on relaxation of Covid restrictions has meant a delay in planned training. It was agreed that the Clerk would contact those who had expressed an interest in training to let them know of the delay and put a message to that effect on Facebook and the parish website.</p> <p>(VI) Village benches - It was noted that the availability of the chosen material to repair the two benches was proving problematic and it was agreed that Councillor Preston would go back to the repairers and share the decision that timber is an acceptable material.</p> <p>(VII) HGV Signage and The Leys Parking - It was noted that County Councillor Warwick continues to press for agreed works to be completed.</p> | <p>FP</p> <p>ADo</p> <p>ADo</p> <p>FP</p> |
| 6 | NPC21/06/0270 | <p>Suspension of Standing Orders in order to let the Public raise any issues of concern:</p> <ul style="list-style-type: none"> A resident enquired whether the Great Central Walk was a bridleway for horses. This was confirmed. A resident raised the issue of the dangerous and confusing St Cross junction, where there had been a traffic collision that morning. There was a wide-ranging discussion around major road improvements and immediate works to alleviate risks of further collision, including enhanced road markings, signage and improved visibility. It was noted that the Chair had agreed to meet the Highways Safety Officer and County Councillor to explore solutions and this would be a major agenda item at the next PC meeting in July. <p>As there were no more issues from the public, the Standing Orders were resumed.</p> | <p>ID</p> <p>ADo</p> |
| 7 | NPC21/06/0271 | <p>Caution Children Playing Signage - The Chair gave an update regarding records of speeds through the village carried out previously and he also shared Councillor Warwick's previous suggestion that Caution Children Playing signage would be helpful. This was unanimously agreed as a positive contribution to safety and the Chair will progress with Councillor Warwick and should there be a funding issue at the County Council, the Parish Council agreed to pay for the signage if required.</p> | <p>ID</p> |
| 8 | NPC21/06/0272 | <p>New Parish Clerk - The Council noted the retirement of the current Clerk on 31 August 2021 and endorsed the appointment following successful interview of Rebecca Barry as the new Clerk from 1 July 2021. The Chair explained a two-month overlap to ensure continuity and the Parish Council unanimously agreed the extra expenditure associated with paying two Clerks for two months. The Chair agreed to inform Cleaver Accounts.</p> | <p>ID</p> |
| 9 | NPC21/06/0273 | <p>Planning Consultations - The Clerk would communicate decisions to the planning authorities as follows:</p> | |

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| | | <p>(I) BMI Redland - Shawell Tile Works, variation of conditions -The Chair described the purpose/aim of the works and his previous suggested response was agreed.</p> <p>(II) Europark - Change of use - the Parish Council raised no objection.</p> <p>(III) 32, Main Street, Newton - New garage - the Parish Council raised no objection.</p> | |
| 10 | NPC21/06/0274 | Parish Council Newsletter - The Parish Council agreed the submitted content plan in principle. The Clerk asked Councillors for any pictures they had to include in the newsletter and any further suggestions for articles. It was suggested that the Clerk approach Noel Barrett for additional pictures. | ADo |
| 11 | NPC21/06/0275 | Annual Governance and Accountability Return (AGAR) - The content and timetable associated with the AGAR was agreed by the Parish Council and signed by the Chair and Clerk as required. It was noted that the Internal Auditor had already signed the return as required and the Clerk would send this to Littlejohns and ensure that all public notices were published. | ADo |
| 12 | NPC21/06/0276 | Five Arches Update and Letting the Contract for path works - The Chair described the works to improve the paths and how the earmarked amount of £2,000 did not cover the required works. Three quotes had been sought, two were received and one withdrew. The remaining quote was for £3,750 - the increase largely being due to dealing with level changes and the rapid rise in the cost of construction material. The £3,750 was accepted, the increase to be met from a virement of underspends elsewhere in the budget. | |
| 13 | NPC21/06/0277 | The Internal Audit Report - The Internal Auditor Report was received by the Council and the resultant action plan was noted and approved. | AD |
| 14 | NPC21/06/0278 | Financial Procedures - The Parish Council received the draft Financial Procedures and were asked to send any comments to the Clerk who would consider these in advance of the meeting in July where it is anticipated that they will be approved. | All |
| 15 | NPC21/06/0279 | <p>Parish Council Financial Report</p> <p>(I) The Parish Council acknowledged the financial position, the bank statement, reconciliation and agreed payments to the Internal Auditor (£310.00 + VAT), WALC (£30 + VAT) for training, printer consumables (£27.99) and half payment as contribution to a new Litter Bin and Dog Waste bin with RBC paying the other half. (PC contribution £539.00 + VAT).</p> <p>(II) Direct Debits and routine payments for Eon (March and April 2021 (£74.34 + VAT), Plusnet (£18.00 + VAT), the Honorarium (£83.33) and Copyshop (£39.02 + VAT) were noted. The financial report was noted as follows:</p> | ADo |

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| Finance report and Bank Reconciliation for 24 June 2021 Parish Council Meeting | | |
| Closing Balance Statement No 23 dated 30 April 2021 | | £36,350.91 |
| Opening Bank Balance - Statement No 24 dated 2 June 2021 | | £36,350.91 |
| Expenditure | | |
| Agreed gifts recompense | | -£70.00 |
| Honorarium (April) | | -£83.33 |
| M & J Brown - part payment for VH pointing and porch | | -£4,620.00 |
| Salary (April 2021) | | -£268.80 |
| HMRC (April 2021) | | -£62.80 |
| Plusnet VH Internet (May) | | -£21.60 |
| Webgrowth - server cost, website and computer support | | -£96.00 |
| Copyshop | | -£8.10 |
| Liberty Graphics - Hedghog signs | | -£620.40 |
| Zurich Town and Parish - Annual Public Liability Insurance | | -£433.11 |
| | | £30,066.77 |
| Closing Balance Statement No 24 dated 2 June 2021 - Reconciled and Signed by Chair | | £30,066.77 |
| Expenditure (payments made) NOT shown on statement | | |
| Honorarium (May 2021) | | -£83.33 |
| Salary (May 2021) | | -£268.60 |
| HMRC (May) | | -£63.00 |
| Copyshop | | -£46.83 |
| Plusnet (Direct Debit - VH Internet) | | -£21.60 |
| Internet Bank Statement dated 21 June 2021 - Reconciled and Signed by Chair | | £29,583.41 |
| Commitments | | |
| General Reserves | | -£12,000.00 |
| Earmarked reserves for Village Hall Sign | | -£802.50 |
| Earmarked reserves for Village Hall Porch and Pointing - final payment | | -£4,620.00 |
| Outstanding commitments (remainder of budget) | | -£12,966.80 |
| | | -£30,389.30 |
| | | -£805.89 |
| Precept part II payment due September 2021 | | £9,416.45 |
| Unallocated | | £8,610.56 |
| Notes | | |
| 1 | Part II Precept due September 2021 | |
| 2 | PC to assess requirement for new/repair of notice board and 2nd notice board | |
| 3 | Scribe to be operational asap as per Internal Auditors report | |

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| 16 | NPC21/06/0280 | New Planter - It was agreed that a new planter would be purchased for the village, planted and cited on the grass verge on the corner of Main Street, which was in the centre of the village. | ADa |
| | | The meeting concluded at 8.20pm. Next meeting - Thursday 29 July 2021 at 7.30pm in the Newton Village Hall. | |