



# Newton and Biggin Parish Council

**You are cordially invited to the Annual General Meeting of Newton and Biggin Parish Council to be held in the Newton Village Memorial Hall and open to the public and press whilst adhering to Covid restrictions in force at that time.**

**Thursday 27 May 2021 at 6.30 pm**

## AGENDA

1. Election of Chair - All
2. To receive the Chair's Declaration of Acceptance of Office - ADo
3. Record of those members present - ADo
4. Apologies and acceptance of reasons for absence - ADo
5. To agree to co-option to the vacant Councillor post - Chair
6. Declaration of Interest on items on the agenda - All
7. Suspension of Standing Orders in order for the public to raise any issue not on the Agenda - All
8. Standing orders resumed
9. To approve the minutes of the meeting held on 23 May 2019 - All
10. To receive all Councillors' Declaration of Acceptance of Office - ADo
11. Councillors to enter financial interests in Register of Members' Interests forms - ADo
12. Election of Vice-Chairman - All
13. To agree dates of and venue for Council meetings for the forthcoming year (attached) - All
14. To appoint representatives to outside bodies - All
  - I. WALC Area Committee
  - II. The Burial Committee (two representatives)
  - III. Elkington, Cockerill and Sherrier Charity
  - IV. The Village Hall Committee
  - V. Townend Gardens Association (allotments)
15. Review the Terms of Reference for the Village Hall Committee - All
16. To agree adoption of the New Model Code of Conduct April 2021 - previously circulated - All
17. To receive a statement of finances at 31 March 2021 and approve the list of Assets - ADo
18. Date and time of next meeting - May 2022 final date to be confirmed.

**Agenda prepared by Allyson Downes, Clerk and RFO - Newton & Biggin Parish Council, 22 May 2021**