



Newton and Biggin Parish Council

Parish Council Meeting Thursday 29 April 2021 at 7.30pm

IMPORTANT - The Parish Council meeting is public and due to Coronavirus (Covid-19) advice, this meeting is virtual. Parishioners are invited to join via Zoom. If you have not used Zoom before, you need to download the 'application' first. Please contact the Clerk and she will give you details about joining the meeting. Clerk@newtonparishcouncil.org.uk or call on 0771 428 3310.

Following an incident at the February meeting, no links will be issued after 12.00 noon on the day of the meeting and nobody will be admitted to the meeting unless their video cameras are on and they are visible to the clerk.

AGENDA

1. Present
2. Apologies
3. Declarations of Interest
4. To agree the draft minutes from meeting held on 25 March 2021
5. Matters arising and updates from previous minutes, not specifically on this agenda:
 - I. The Leys Parking Update - ID
 - II. HGV Signs - AW
 - III. Five Arches Update - ID
 - IV. Hedgehog signage - AD
 - V. Village Hall (VH) Update:
 - a) to note progress with the VH porch and re-pointing and agree inclusion of signage and cost of installing a tap - ADo/ RC
 - b) to approve the updated risk assessments and protocols in order to open the VH - ID
 - VI. Defibrillator training update - AD
 - VII. Progress with repair of two benches - FP
6. Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair
7. Resumption of Standing Orders
8. Results of the Parish Council Election and process for co-opting - ID
9. Thanks to Councillors at the end of their terms of office - ID
10. Hedge alongside footpath R110, Coton Park update - ID
11. Locking of Car Park and Signage - ID
12. To agree the Parish Council Insurance Premium - ADo



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13. To agree the dates and process of the Annual Parish Meeting and the Parish Assembly - ADo
14. Newton Road Planter - ADa
15. Speeding from the A5 past the Playground, Ellis Gardens - ID
16. To note the Internal Audit process and costs, the External Audit process and the upcoming Annual Governance and Accountability Return (AGAR) and sign off process - ADo
17. To agree the updated Parish Council Asset Register - ADo
18. To note the end of year unaudited accounts, financial report and receipt of Part One payment of the Precept - ADo
19. To note date and time of next Parish Council meeting - 7.30 Thursday 20 May 2021

The next Parish Council Meeting at 7.30 on 20 May 2021 will be held as normal in the Village Hall and open to the public whilst adhering to Covid restrictions in force at that time. The evening will also include the Annual Parish Meeting and the Annual Assembly, although this is subject to change and will be communicated when clear.

Agenda prepared by Allyson Downes, Clerk and RFO - Newton & Biggin Parish Council, 22 April 2021