



# Newton and Biggin Parish Council

## Parish Council Meeting Thursday 20 August 2020 at 7.30 pm Newton Village Memorial Hall, Silver Street, Newton

### AGENDA

1. Present
2. Apologies
3. Declarations of interest
4. To agree the draft minutes from meeting held on 23 July 2020
5. Matters arising and updates from previous minutes, not specifically on this agenda:
  - I. Progress with commissioning a projector security cabinet - RC
  - II. To receive an update on current developments at the Reilly's site - ID
  - III. To receive an update on the Asset Register - ADo
  - IV. To receive an update on Ellis Gardens playground and discussions with Lioncourt – ID
  - V. To receive an update on refreshing the planters - ADa
6. Suspension of Standing Orders: An opportunity for any issues raised by Members of the Public to be considered by the Council, subject to the agreement of the Chair
7. Resumption of Standing Orders
8. To note action taken and the current position in relation to Weight Restrictions and Heavy Goods Traffic through the Village - ID
9. To agree a response to Rugby Borough Council on the formal Consultation regarding Proposed Changes to the Planning System - ID
10. To note updates to the Village Hall Defibrillator and to agree an on-going maintenance regime - ADo
11. To receive an update on Village Hall improvements
  - I. Internet provision update - ADo
  - II. To assess functionality of Covid 19 arrangements in place - ID
  - III. To note and approve the Parish Council Village Hall Meeting Risk Assessment - ID
12. Five Arches Wildlife Site update - ID
13. To consider the draft Parish Council Newsletter and to agree the delivery process - ADo
14. To receive the Parish Council Finance Reports - ADo
  - I. To note payments made in the period made under Clerk & RFO delegated powers during Covid 19 Pandemic arrangements. All payments approved by Chair prior to payment:
    - a) Mrs Jane Morgan - Making curtains for Village Hall - £250.00
    - b) Mrs A Downes reimbursement for Village Hall Covid 19 signage - £45.29



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- c) WALC - Clerk training - £18.00
- d) Broxap - two wheelchair accessible picnic benches for picnic area - £1,800.00
- e) Howdens Joinery - Village Hall flooring - £2,348.11 (funds reimbursed by VH Committee)
- f) Rugby Borough Council - 50% cost of new Litter Bin - £277.20
- g) A J Franklin - 3 bridges Wetland Area supply and repair - £1,440.00
- h) Webgrowth - Server and Website support (June & July) - £60.00
- i) Salary July - £228.39
- j) HMRC July (Tax on salary) - £57.00
- k) Howdens Joinery - extra Village Hall flooring - £100.99 (funds reimbursed by VH Committee)
- l) Honorarium (July) - £83.33
- m) Eon - Street Lighting - July £39.67
- n) Eon - Street Lighting - June £38.39
- o) CopyShop (July) - £42.24
- p) Mrs A Downes reimbursement for Plusnet VH internet connection survey - £21.60
- q) The Community Heartbeat Trust - 2 Replacement Defibrillator Pads - £97.20

II. To receive the Bank Reconciliation and Financial report.

15. Date and time of next PC meeting - Thursday 24 September 2020 and to confirm venue.

**Agenda prepared by Allyson Downes - Clerk and RFO - Newton and Biggin PC - 10 August 2020**