



Newton and Biggin Parish Council

You are Cordially Invited to the Meeting of Newton and Biggin Parish Council (PC)
Thursday 20 February 2020 at 7.30pm in the Good Shepherd Church

AGENDA

1. Present
2. Apologies
3. Declarations of interest
4. To agree the draft minutes from meeting held on 30 January 2020 - All
5. Matters arising and updates from previous minutes, not specifically on this agenda:

To receive an update on:

- I. Projector security cabinet - VG
 - II. Village Hall (VH) internet site survey and costs - ADo
 - III. Notice board for Ellis Gardens - ADo
 - IV. Scribe purchase (Financial management software), installation and training - ADo
 - V. VE celebrations plan from the VH Committee - All
 - VI. Elm tree planting in the Five Arches Wildlife site - All
 - VII. Resurfacing work - ID
6. Suspension of Standing Orders: An opportunity for Members of the Public in attendance to address the Council, subject to the agreement of the Chair - All
 7. Resumption of Standing Orders
 8. Active Ageing - ID
 9. To receive the Bank Reconciliation and Financial Report - ADo
 10. To agree the following updated policies and one new policy - ADo
 - I. Equality and Diversity Policy
 - II. Health and Safety Policy
 - III. Safeguarding Policy
 - IV. Standing Orders
 - V. Managing Reserves Policy (new)
 11. To discuss the Ellis Gardens Customer parking area - ID
 12. To discuss the Ellis Gardens Balancing Pond - ID
 13. To receive a report regarding the VH building works, phases two and three - ID
 14. To receive an update on the process for completing the Parish Emergency Plan - ID
 15. Date and time of next meeting - Thursday 19 March 2020 - 7.30 Newton VH

**Agenda prepared by Allyson Downes - Clerk and RFO - Newton and Biggin PC
08 February 2020**