



Minutes of Newton and Biggin Parish Council (PC) meeting held on Thursday 31 October 2019

Ref	Minute	Text	Resolution/ Action
1	NPC19/10/0094	<p>Attendance - Ian Davis (ID) Chair, Parish Councillors Anne Davis (ADa) and Vanessa Goulborn (VG) and PC Clerk Allyson Downes (ADo).</p> <p>Five members of the public were present - June Ford, Kate Riley, Geoff Findon, Victoria Andrews and Judith Leggatt.</p> <p>Visitor - Charles Barlow, Localities and Partnerships Manager, Locality Working, Warwickshire County Council to present on the purpose and process of the Joint Strategic Needs Assessment (JSNA).</p>	
2	NPC19/10/0095	<p>Apologies - Rugby Borough Council (RBC) Councillor Leigh Hunt (LH), Warwickshire County Council (WCC) Councillor Adrian Warwick (AW), Councillors Frank Preston (FP) and Rick Crane (RC).</p>	
3	NPC19/10/0096	There were no declarations of interest expressed.	
4	NPC19/10/0097	<p>The Standing Orders were suspended to enable members of the public to address the PC:</p> <p>I. June Ford raised the issue associated with the proliferation of power cuts being experienced in the village - it was agreed to contact Western Power to explore the reason for the power cuts, in particular any infrastructure issues.</p>	AD
5	NPC19/10/0098	Resumption of Standing Orders .	
6	NPC19/10/0099	<p>The draft minutes of the meeting held on 19 September 2019 were agreed as a correct record and signed by the Chair.</p> <p>There were no matters arising not on the meeting agenda.</p>	
7	NPC19/10/0100	<p>Matters Arising</p> <p>I. Disease resistant Elms for Five Arches Site - this item was deferred for Councillor Preston to report to the next meeting</p> <p>II. Active Ageing Scheme - June Ford described positively the active ageing scheme activity and attendance. It was noted that users would need to decide after the 12 week Local Authority scheme concludes, whether to continue this initiative</p>	FP



		<p>III. Stag and Pheasant - it was noted that the pub has been sold (subject to contract) and the pub would be open for business from Friday 1 November 2019</p> <p>IV. The Clerk reported that the Parish Council Insurers (Came and Company) were continuing to explore a single premium to cover Public Liability, the Village Hall and the Allotments and when this is available she will bring back to the Council for consideration.</p>	ADo
8	NPC19/10/0101	<p>Joint Strategic Needs Assessment (JSNA) - The Parish Council welcomed Charles Barlow who presented the purpose and process for the JSNA. The following key points were noted:</p> <ul style="list-style-type: none"> Residents are asked to complete an on-line questionnaire to shape the health and wellbeing picture of the local area to inform planning and prioritising many services including health and social care The JSNA provides up to date information for charities and communities The JSNA incorporates data held by local organisations and the views of local communities, gathered through engagement with stakeholders and local residents. For more information contact: insight@warwickshire.gov.uk <p>The Chair thanked Mr Barlow for his presentation and committed to putting the relevant links onto the Parish Council website and include in the Parish Council Newsletter to encourage residents to participate in this important work.</p>	
9	NPC19/10/0102	<p>Remembrance Sunday 10 November 2019 - Arrangements were in place and noted. The PC agreed to reimburse the Chair for the purchase of a commemorative wreath at £50 to be laid on behalf of the Parish Council.</p>	ID
10	NPC19/10/0103	<p>Parish Council Village Newsletter - It was noted that the third newsletter was in draft and the Clerk would circulate to councillors for consideration prior to printing and distribution to residents.</p>	ADo
11	NPC19/10/0104	<p>Speed Limits - The Chair described residents' concerns and the current speed limits in place within the village as follows:</p> <ul style="list-style-type: none"> The present 30mph speed limit coincides with the former northern extent of the village, the signs being adjacent to the junction of Newton Lane and The Leys The Ellis Gardens residential development has extended the village northwards. The vehicular access to Ellis Gardens and the pedestrian access to the new play area are outside the 30mph limit. In addition street lights have been installed to Newton Lane which also lie outside the limit It was noted that the Parish Council has received requests from residents of Ellis Gardens, along with those living elsewhere in the village, that the 30mph limit should be extended northwards on Newton Lane, 	



		<p>preferably commencing/ending at the picnic site entrance (where Newton Lane crosses the former Great Central Railway, now the Five Arches Wildlife site).</p> <p>The Parish Council resolved to support this request. The Chair will ask that WCC as Highway Authority to support the northern extension of the 30mph speed limit on Newton Lane to incorporate the Ellis Garden development and also give an idea of the process and time scale involved.</p>	ID																																																																																																																																
12	NPC19/10/0105	<p>Christmas Tree - It was agreed that the village Christmas tree would be installed outside of the Good Shepherd Church. The PC already has lights and a stand from last year.</p>																																																																																																																																	
13	NPC19/10/0106	<p>Financial Report - The Clerk described the Parish financial position and it was agreed that unallocated finances could contribute to the village hall internal improvements this financial year. It was noted that the Parish Council was beginning to work on next year's budget, although this was dependent upon Rugby Borough Council confirming annual income (precept), based on ratified numbers of properties within the Parish.</p>	<table border="1"> <thead> <tr> <th colspan="4" style="text-align: left;">BANK RECONCILIATION & I&E REPORT TO OCTOBER 2019 Parish Council Meeting</th> </tr> </thead> <tbody> <tr> <td colspan="4">1. Income</td> </tr> <tr> <td colspan="4">Bank Statement 96 (which includes £8,000.00 precept</td> </tr> <tr> <td>II and £800.00 RBC projector grant received)</td> <td style="text-align: right;">33,632.10</td> <td></td> <td></td> </tr> <tr> <td>Cheques drawn and not shown on statement</td> <td style="text-align: right;">-1442.98</td> <td></td> <td></td> </tr> <tr> <td>VH Committee contribution to be received</td> <td style="text-align: right;">4,000.00</td> <td></td> <td></td> </tr> <tr> <td>VAT reclaim - yet to be received</td> <td style="text-align: right;">2,268.09</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">38,457.21</td> <td style="text-align: right;">38,457.21</td> </tr> <tr> <td colspan="4">2. Expenditure</td> </tr> <tr> <td colspan="4">(i) Capital</td> </tr> <tr> <td>VH internals</td> <td style="text-align: right;">10,000.00</td> <td></td> <td></td> </tr> <tr> <td>Street furniture</td> <td style="text-align: right;">6,000.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">16,000.00</td> <td></td> </tr> <tr> <td colspan="4">(ii) Outstanding Revenue Commitments</td> </tr> <tr> <td>SLCC</td> <td style="text-align: right;">76.00</td> <td></td> <td></td> </tr> <tr> <td>Clerks Salary</td> <td style="text-align: right;">1,667.35</td> <td></td> <td></td> </tr> <tr> <td>External Audit</td> <td style="text-align: right;">280.00</td> <td></td> <td></td> </tr> <tr> <td>E.On</td> <td style="text-align: right;">295.60</td> <td></td> <td></td> </tr> <tr> <td>Buriel Committee</td> <td style="text-align: right;">750.00</td> <td></td> <td></td> </tr> <tr> <td>IT support and development</td> <td style="text-align: right;">50.00</td> <td></td> <td></td> </tr> <tr> <td>Misc training</td> <td style="text-align: right;">135.20</td> <td></td> <td></td> </tr> <tr> <td>Misc celebrations</td> <td style="text-align: right;">150.00</td> <td></td> <td></td> </tr> <tr> <td>Printing and consumables</td> <td style="text-align: right;">100.00</td> <td></td> <td></td> </tr> <tr> <td>Misc (honarium)</td> <td style="text-align: right;">833.34</td> <td></td> <td></td> </tr> <tr> <td>Planters and bulbs</td> <td style="text-align: right;">1,000.00</td> <td></td> <td></td> </tr> <tr> <td>5 Arches maintainance</td> <td style="text-align: right;">1,130.00</td> <td></td> <td></td> </tr> <tr> <td>Projector</td> <td style="text-align: right;">800.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">7,267.49</td> <td></td> </tr> <tr> <td>(iii) Reserves (includes £5,344.00 from 19/20 budget)</td> <td></td> <td style="text-align: right;">12,000.00</td> <td></td> </tr> <tr> <td>Total Planned Expenditure</td> <td></td> <td style="text-align: right;">35,267.49</td> <td></td> </tr> <tr> <td>3. Unallocated</td> <td></td> <td style="text-align: right;">3,189.72</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">38,457.21</td> </tr> </tbody> </table>	BANK RECONCILIATION & I&E REPORT TO OCTOBER 2019 Parish Council Meeting				1. Income				Bank Statement 96 (which includes £8,000.00 precept				II and £800.00 RBC projector grant received)	33,632.10			Cheques drawn and not shown on statement	-1442.98			VH Committee contribution to be received	4,000.00			VAT reclaim - yet to be received	2,268.09					38,457.21	38,457.21	2. Expenditure				(i) Capital				VH internals	10,000.00			Street furniture	6,000.00					16,000.00		(ii) Outstanding Revenue Commitments				SLCC	76.00			Clerks Salary	1,667.35			External Audit	280.00			E.On	295.60			Buriel Committee	750.00			IT support and development	50.00			Misc training	135.20			Misc celebrations	150.00			Printing and consumables	100.00			Misc (honarium)	833.34			Planters and bulbs	1,000.00			5 Arches maintainance	1,130.00			Projector	800.00					7,267.49		(iii) Reserves (includes £5,344.00 from 19/20 budget)		12,000.00		Total Planned Expenditure		35,267.49		3. Unallocated		3,189.72					38,457.21
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14	NPC19/10/0107	Planters - It was agreed to purchase two Lanarkshire Slim Steel Planters for planting and positioning within the village. The position of the planters would be agreed once delivery had taken place which would be around 17 December 2019. The total cost was noted as being - £1,293.60 which includes delivery £108.00 and VAT.	ADo/ID
15	NPC19/10/0108	Bulb planting - 5,000 bulbs had been purchased by the PC and planting is due to commence on Sunday 3 rd November by volunteers who were asked to meet at 9.30 am in the village hall.	All
16	NPC19/10/0109	Publicity - It was noted that there was no formal publicity during the month other than updates on the website which residents are asked to consider.	
17	NPC19/10/0110	The Public were excluded from this discussion due to commercial sensitivity .	
18	NPC19/10/0111	Once a further quotation was received for the planned village hall internal works , it was resolved to delegate the decision to let the contract to the Clerk who would consult with Councillors. This was to avoid further delay to the works and ensure they take place within this financial period.	ADo
19	NPC19/10/0112	Projector - It was noted that Councillor Vanessa Goulborn had arranged to meet a projector supplier to establish costs of purchase and installation of the new projector in line with the grant conditions.	VG
20	NPC19/10/0113	The date and time of the next Parish Council meeting was noted at Thursday 21 November 2019 at 7.30, Newton Village Hall where the first draft of next year's Parish Council budget would be a key agenda item.	ID/ADo
		There being no further business, the meeting concluded at 8.30pm.	

Minutes prepared on 05 November 2019 by A Downes

Signed by Chair – Ian Davis 21/11/19