



## Minutes of Newton and Biggin Annual Meeting of the Parish Council held on Thursday 23 May 2019

No	Minute	Text	Resolution /Action
1	NPC19/05/0019	Election of Chair - Rick Crane proposed and Frank Preston seconded that Ian Davis be appointed Chair for the coming year. This was agreed. Councillor Davis signed the Declaration of Acceptance of Office for Parish and Town Councillors before the Clerk who also signed and dated the document. This will be retained by the Clerk.	A Downes
2	NPC19/05/0020	Election of Vice Chair - Anne Davis proposed and Vanessa Goulborn seconded that Rick Crane be appointed as Vice Chair for the coming year. This was agreed.	
3	NPC19/05/0021	Present: I Davis (Chair), Rick Crane (Vice Chair), Parish Councillors Anne Davis, Frank Preston and Vanessa Goulborn and Rugby Borough Councillor Leigh Hunt. Four members of the public were present: June Ford, Rosemary Preston, Kate Riley and Jane Morgan.	
4	NPC19/05/0022	Apologies were received from County Councillor Adrian Warwick, Judith Leggatt and Alison Bostock.	
5	NPC19/05/0023	There were no declarations of interest and Councillors signed new Declarations of Interest Forms.	A Downes
6	NPC19/05/0024	The minutes of the Parish Council Meeting held on 25 April 2019 were signed as a correct record by the Chair.	

7	NPC19/05/0025	<p>Matters Arising from the Minutes:</p> <ol style="list-style-type: none"> <li>I. New Residents Information Pack – Rick Crane gave an update on this and it was noted that Anne Davis would support Rick on providing a one page information sheet which can be easily updated for residents and for inclusion on the website.</li> <li>II. Progress with obtaining quotes for internal works to the village hall – Frank Preston agreed to press builders for quotations. Rick Crane suggested using ‘My Builder’ for accredited builders. Ian Davis outlined the scope and timetable of the works which will follow work on the new roof, most likely in autumn. He also described the agreed decant process to the church hall should activities need to be moved from the village hall to accommodate the building works. It was agreed to re-visit the ‘wish list’ should there be surplus funding available. This is an item on the June PC agenda.</li> <li>III. 5 Arches Opening – The Chair described the arrangements for the formal opening of the Wildlife Site. It was noted that activities start at 11.45 for a 12 noon start. The Mayor will be in attendance, a commemorative tree will be planted and a handout will be available to accompany those attending the guided walk. Refreshments will also be available for attendees.</li> <li>IV. Three courses on Defibrillator Use and First Aid - the dates of 7th and 8th of June and the material to promote the events were noted. These were, delivered handouts, posters, Facebook updates and Website posts. A disappointing number of people had thus far signed up and the PC would review viability prior to 1st June.</li> </ol>	<p>R Crane A Davis</p> <p>F Preston</p> <p>V Goulborn</p>
8	NPC19/05/0026	<p>Appointing Members to Outside Bodies - The Chair asked if existing members wished to continue in their respective roles and the following appointees were agreed:</p> <ol style="list-style-type: none"> <li>I. Clifton ad Newton Burial Committee – It was agreed that Rick Crane and Frank Preston would continue as representative members.</li> <li>II. Allotments – It was agreed that Rick Crane would continue as the representative member.</li> <li>III. Charities – It was agreed that Anne Davis would continue as the representative member.</li> <li>IV. Newton Village Hall Committee – It was agreed that Frank Preston would continue as the representative member and that Vanessa Goulborn would work alongside Frank in the coming year in the event of Frank ceasing to be a Parish Councillor to ensure a smooth transition.</li> </ol>	<p>V Goulborn</p>
9	NPC19/05/0027	<p>Public Forum – The Chair invited members of the public to raise any issues:</p> <ol style="list-style-type: none"> <li>I. Jane Morgan raised the issue of speeding cars through the village and asked if there were any traffic calming measures that could be put in place. Councillor Hunt described the length of time and high cost of such measures and a body of support and evidence would be needed to persuade the Highway Authority to act. The Chair</li> </ol>	

		<p>suggested this issue be raised again when Councillor Warwick joined the following Assembly meeting as he was nearer the Highway Authority and would advise further.</p> <p>II. June Ford on behalf of Judith Leggatt (who could not attend the meeting) raised the issue of the junction at St Thomas Cross. The Chair described the following:</p> <ul style="list-style-type: none"> <li>a. Short term solutions which had been actioned, namely improved signage, road markings and rumble strips, whilst stressing that not all solutions could be actioned.</li> <li>b. Medium term solutions which cannot be actioned, namely rumble strips by housing and pedestrian crossings on a junction.</li> <li>c. Longer term solutions which remain under discussion or are dependent on evidence of impact from Dirft III. It was resolved to ask Adrian Warwick to explore the availability of funds to contribute to further work to the junction.</li> </ul> <p>III. June Ford on behalf of Judith Leggatt (who could not attend the meeting) raised the issue of the bus service in the village and could the PC arrange for the Clifton bus to come through the village. The Chair observed that nationally most rural bus services were not financially viable and relied on subsidies either public or private (Newton relies on a time limited developer subsidy) which are probably unsustainable in the longer term and the new service, Back and Forth is being underused. It is a case of, if residents do not use the service, then the service becomes unviable and so will cease. Councillor Hunt suggested a possible solution is that rural villages get together and organise a local service.</p> <p>IV. June Ford asked if the PC if the Stag and Pheasant Inn was up for sale. There was no knowledge of this, but the Chair would ask the Landlord.</p>	I Davis												
10	NPC19/05/0028	<p>The Clerk outlined the financial report for the Year End. The Chair explained that the funds need to account for operating budget, statutory reserves and the majority would be for the upcoming capital project, the village hall improvements.</p> <p style="padding-left: 40px;">Year End Summary 2018/2019</p> <table style="margin-left: 40px; border-collapse: collapse;"> <tr> <td style="padding-right: 20px;">Balance B'fwd</td> <td style="text-align: right;">26,292.17</td> </tr> <tr> <td>Receipts</td> <td style="text-align: right;">13,260.80</td> </tr> <tr> <td></td> <td style="text-align: right; border: 1px solid black;">39,552.97</td> </tr> <tr> <td>Less Payments</td> <td style="text-align: right;">15,219.61</td> </tr> <tr> <td>Balance C'fwd</td> <td style="text-align: right; border: 1px solid black;">24,333.36</td> </tr> </table> <p style="margin-left: 40px;">Bank Reconciliation Statement</p> <table style="margin-left: 40px; border-collapse: collapse;"> <tr> <td style="padding-right: 20px;">Statement 90 March 2019</td> <td style="text-align: right; border: 1px solid black;">25,745.46</td> </tr> </table>	Balance B'fwd	26,292.17	Receipts	13,260.80		39,552.97	Less Payments	15,219.61	Balance C'fwd	24,333.36	Statement 90 March 2019	25,745.46	
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		<p style="text-align: right;">Less Unpresented Cheques <span style="border: 1px solid black; padding: 2px;">1,412.10</span></p> <p style="text-align: right;">Balance as per Cash Book <span style="border: 1px solid black; padding: 2px;">24,333.36</span></p>	
		It was noted that VAT had been reclaimed in the sum of £1,370.77 but had yet to be received. The audit paperwork will be forwarded to the internal auditor within the following week.	A Downes
11	NPC19/05/0029	The Clerk sought approval to pay the annual insurance premium to Came and Company in the sum of £436.51. This was agreed and she would raise a cheque. A payment (the last of previously agreed of three payments) to Webgrowth for supporting the further development of the webpage was also agreed in the sum of £30, the Clerk would raise a cheque for this.	A Downes
12	NPC19/05/0030	It was noted that the next Parish Council Meeting will be on 20 June 2019 and the Clerk circulated a schedule of future meeting dates for information in line with statutory requirements. It was noted that all meeting dates are also on the website.	
		There being no further business, the meeting concluded at 19.30.	

A Downes

28 May 2019

Chair Signature

Date: