**Minutes of the Parish Council Meeting held on Thursday 17 January 2019 at 7.30 pm in the Memorial Hall, Newton**

1. Present – Councillors Ian Davis (ID) Chair, Anne Davis (ADa), Frank Preston (FP), Vanessa Goulborn (VG) and Richard Crane (RC) Vice Chair, Clerk Allyson Downes (ADo) and one member of the public (June Ford).
2. Apologies were received from RBC Councillor Leigh Hunt and County Councillor Adrian Warwick.
3. There were no declarations of interest expressed.
4. Minutes of the meeting held on 29 November 2018 were agreed with no amendments and signed by the Chair. It was noted that there was no meeting in December 2018.
5. Matters arising from the minutes:
   * 1. Website – It was noted that the new website is now live and the link to access it would be shared on Facebook – ADo
     2. PC Newsletter – It was agreed that a content plan would be shared with the Council **(ADo)** and the first newsletter would be on the Website and a hard copy would be delivered to residents, by members of the PC.
     3. Village Transport Update – ID had contacted the Chair of Clifton PC with regard to the Stagecoach Service which had now ceased. It was noted that Warwick County Council (WCC) had provided a time limited subsidised service. ID is meeting the Chair and Vice Chair of Clifton Parish Council to discuss the future of the service and other matters of mutual interest. In the meantime, it was noted that the Back and Forth Service was now operational and although limited, bus pass recipients can use it and it is considered a cheaper alternative to taxis.
     4. Trees on Newton Road – Further information had been sent to WCC regarding trimming the identified trees. The Clerk would keep the PC updated on progress.
     5. Memorial Hall Improvements – ID reported that he and FP had met a Building Inspector from Rugby Borough Council (RBC) to seek advice regarding the level of roof repair. It was noted that, the roof structure was sound and only re-slating is required. The Planning Department had been approached to recommend slate style and colour and two updated quotations for the work will now be sought

by **FP and ID**. It was also noted that the work would require planning permission and the PC is seeking a grant from Rural Development to support the development and future internal improvements. It was noted that the Working Group to progress the work was yet to meet.

* + 1. FP reported that the Register of Title had been received for the Hall, although a covenant regarding a sewer running under the houses next door to the Hall was included. **FP** agreed to pursue this with the solicitors as, after due discussion, the PC is content to give up any rights to the sewer.
    2. Allotments – FP described the current situation and it was noted that the PC are able to adopt the land and title.

1. Budget for 2019/20 and Precept – ID described the predicted balance and the effect of the Coton Houses on the PC income (precept) for 2019/20. Members of the PC unanimously agreed the budget and required precept of £16,000 to be paid in two instalments and the Clerk would inform RBC to enable them to meet their reporting deadline. This would be ratified at the PC meeting on 31 January 2019.
2. Financial report - The Clerk reported on the current financial position.

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  | **Current financial position as at 14 January 2019** | | |  |
|  |  |  |  |  |
|  | Bfwd from Lloyds Bank statement 86 | | | 32691.64 |
|  |  |  |  |  |
| Cheque | 358 |  | Eon Lighting October 2018 | 28.2 |
|  | 356 |  | Remembrance wreath | 50 |
|  | 357 |  | PFK Littlejohn Audit service | 240 |
|  | 361 |  | Memorial plaque | 1780 |
|  |  |  |  | 2098.2 |
|  | Cfwd Balance on Lloyds latest statement 87 | | | 30,593.44 |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Cheques not drawn to date | | | |
| Cheque | 359 |  | Eon Lighting The Leys £2K +20% VAT | 3000 |
|  | 360 |  | Xmas base | 38.35 |
|  | 362 |  | Web development | 90 |
|  | 363 |  | Clerk salary Nov | 181.06 |
|  | 364 |  | Tax Oct | 28.6 |
|  | 365 |  | Tax Nov | 41 |
|  | 366 |  | Eon Lighting Nov 2018 | 27.29 |
|  | 367 |  | Cancelled | 0 |
|  | 368 |  | Eon Lighting Dec 2018 | 28.2 |
|  | Remove from balance | | | 3,434.50 |
|  |  |  |  |  |
|  | Net Balance as at 10 Jan 2019 | | | 27,158.94 |
|  |  |  |  |  |
|  | Predicted expenditure up until end of financial year 2018/19 | | | |
|  |  |  | Lighting - Jan, Feb and March 2019 | 85 |
|  |  |  | Clerks salary - Dec, Jan, Feb and March 2019 | 1027 |
|  |  |  | WALC training | 100 |
|  |  |  | Increase in street lighting costs | 50 |
|  |  |  | Notice Board | 1500 |
|  | Total |  |  | 2,762.00 |
|  |  |  |  |  |
|  | **Predicted Net balance at year end 31 March 2019** | | | **24,396.94** |

1. The next meeting is on Thursday 31 January 2019 in the Memorial Hall at 7.30pm.

There being no further business the Chairman declared the meeting closed at 8.10pm.

**Ian Davis**

**Chair**

**Date: 26 January 2019**

**Allyson Downes**

**Parish Clerk**