



Newton and Biggin Parish Council

Minutes of the meeting held in Newton Village Hall on Thursday 7th September 2017 at 7.30 p.m.

1. Present. D. Carter (Chair), F. Preston, I. Davis, A. Davis, Adrian Warwick (CC), Leigh Hunt (BC) and 1 member of the public (Sandy)
2. Apologies were received from Jim Hotten (Vice-Chair).
3. DC declared an interest in Item 11 – quotes for First Aid and Defibrillator courses. There were no other declarations of interest.
4. The minutes of the meeting held on 29th June 2017 were approved and signed by the Chair.
5. The minutes of extraordinary meeting held on 23rd August 2017 were approved and signed by the Chair.
6. There were no matters arising from either minutes.
7. DC proposed that Council move to Item 15 'Sale of Stag and Pheasant pub update'. All agreed to this.

DC explained that a 'flyer' had been circulated to residents of Newton a few days before (but after the agenda for the meeting had been posted) which had incorrectly stated that the Stag and Pheasant pub was sold. Discussion took place and DC agreed to email the Village Group but he only knew of 2 of the members. In the email he would state that;

- a. The pub was not sold.
 - b. There was not an agent involved.
 - c. Sandy was willing to meet and discuss any genuine proposal from the village or individuals, subject to the caveat that she'd already made clear.
 - d. Dependant on the outcome of the above she would be willing to instruct her solicitor to divulge any information requested and deal directly with the purchaser. Sandy had asked for a retraction to be circulated informing village residents that the information sent out on Tuesday was incorrect, including an apology for the error. DC asked for the Village Group to contact the sellers directly if they were interested and not to use the PC as a third party mediator. The Parish Council remains committed to the sale and continuance of the pub and supports all parties wherever possible to achieve this.
8. It was agreed 6 copies of the Neighbourhood Guide would be ordered. The price had gone up from £3 a copy to £5.
 9. A letter had been sent to residents on Main Street following a complaint at the last meeting about the bins being left out for days after being emptied. A nice reply had been received from one of the recipients and this was read out. Members had not noticed the bins being left out any more.
 10. Footpath R110 Issue no. A03678
DC had been in touch with WCC following a complaint from Victoria Andrews about walkers not keeping to the footpath and letting their dogs wander round her fields worrying her animals. Nothing so far had been done about this. AW agreed to take the matter up. DC agreed to forward him all the correspondence.
 11. Quotes for First Aid and defibrillator training. DC declared an interest and left the room. ID took the Chair. 3 quotes had been obtained.
 - a) Red Cross - £500 (inc VAT) for up to 15 people.
 - b) St. Johns Ambulance - £240 for 8 people, £420 for 14 people (inc VAT). The course was £30 per person.
 - c) Warwickshire Fire and Rescue service - £300 (inc VAT) for a maximum of 15 people. The clerk needed to check this was for First Aid and defibrillator training.



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It was unanimously agreed to go with the Warwickshire Fire and Rescue service.

The clerk agreed to create a 'flyer' to be circulated round the village and a course/courses could be set up to meet demand. DC rejoined the meeting and took the Chair.

12. There was no one able to go to see the Chairman of WCC on 16th September, 2017.
13. Public space protection orders for Rugby. LH explained this. This was noted.
14. Proposed information pack for new residents. ID had received an information pack on moving into Newton. He felt it would be a good idea to do the same for newcomers at The Leys new housing and anyone else moving into Newton. FP explained the church had created the last one. Lion Court had been asked about this when they met with the 3 Parish Councillors in June and had been keen to offer financial support. AW suggested that in the booklet the Parish Council should state that they do not endorse any of the trades people to protect themselves. FP agreed to speak to C. Brown when convenient as she had the master for the original information pack.
ID suggested a map of Newton with possible walks be created. He agreed to formulate one with the help of N. Barratt.
15. St. Thomas Cross junction. LH explained the situation to date and AW was asked to take the matter on. To date the proposal was for the Newton Road to go straight to Newton with Newton Manor Lane on either side becoming junctions (with slight amendments to the shape of the road). Prologis and DIRFT III had been approached about financing this. They would pay but not until DIRFTIII in operation.
16. Correspondence
 - a) A letter from a resident about a dark car regularly parking at the top of the junction to Little London Lane in a blind spot. They felt it had possibly contributed to a recent car crash. This was discussed and it was agreed this could be referred to the police.
 - b) A letter from Lloyds Bank explaining the new terms and conditions.
 - c) All relevant emails received had been forwarded to members.
 - d) A request for the use of the Village Hall in an emergency from Coventry City Council was passed to FP as representative on the Village Hall Committee as it was felt to be their decision rather than the Parish Councils.
17. Planning
 - a) Newton Land – The Leys – R17/0841. The proposals for changes discussed at the meeting held in June with 3 PC's and Lion Court had been implemented.
 - b) Public path diversion order for part of footpath 107. No observations had been made.
 - c) Land adjacent 11 Watling Crescent R17/0679. For certificate of existing lawful use of land for the stationing of a mobile home edged in green on site location plan and its occupation during May-September between Friday and Sunday. This was not a planning application but a certificate application.
18. Financial report.

There was currently £27,707.33 left in the account after the cheques to be raised at the meeting. This included £7,910.40 which had been paid in cheques the year before but not cashed. The clerk explained this would be written in for the 2017/2018 audit. The precept of £6,000 was due to go into the account.



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19. Bills for payment

Electrafix	126.00 (paid out of meeting)
e.on	48.82
H. Miles	571.74
e.on	24.81

Total 771.37

20. Update on Audit for 2016/2017

Grant Thornton had asked for details of the cheques written in, the amounts, whether they would be raised again and if not why not. Cheques totalling £738 had been written in and the clerk had emailed the information to GT and explained why they would not be raised again. Copies of the email had been circulated to members and the internal auditor.

The computer purchased in 2016/2017 had not been included in the fixed assets. The clerk had forgotten to add this and asked for a value of £350 be added to the fixed asset box on the audit form.

The Chair thanked the clerk for all her work towards the audit.

21. The clerk was asked to put the Capital Program on the next agenda ready for when the new budget would be set.

22. It was agreed the date of the next meeting would be Thursday 19th October 2017.

There being no further business the meeting closed at 8.40 p.m. approx.

Chairman
19th October, 2017